External Academic Audit Report For

Department of Computer and Communication Engineering,

KSIT, Bangalore-109

Academic Year 2023-2024

Sl. No.	Particulars to be Verifies	Yes/No
1	Sample course file	Yes
2	Students attendance Record	yes
3	Sample blue Books	yes
4	Class committee meeting record	Yes
5	Students mentor process	yes
6	Faculty Feedback	yes
7	Result analysis file	Yes
8	Internal audit proof	Yes
9	Events Conduced	yes
10	Stock Verification	yes
11	Budget	yes

Audit Observation:

All the above Mentioned files of CCE Dept are verified and found Correct and as per institution Guidelines.

Auditor EWIT-B'lore.

HOD of Information Science & Engg.
East West Institute of Technology
Bengaluru-560 091

K S INSTITUTE OF TECHNOLOGY

Kanakapura Main Road, Raghuvanahalli, Bengaluru-560109

Internal Academic Audit Report - Personal File

Department: Computer and Communication Engineering

Academic Year: 2023-2024

Sl. No.	Name of the faculty	Academic related marks cards: (SSLC, PUC, UG, PG, If available Ph.D)	Experience Certificate	Appointment Letter	Ph.D Registered copy (Till date status details - progress reports, Comprehensive reports etc)	Publication details	Salary slips (Last one year)	Aadhar Card, Pan Card, PF No. Details	VTU Examination order copy / Attended details	Valuation details	Other university work details	Promotion letter	Awards	Workshop attended / conducted	Membership details (IEI/ ISTE / SAE etc)	Remarks
1	Dr. CHANDA V REDDY	✓	✓	✓	PhD – Degree certificate	✓	✓	✓	✓	✓		–	–	✓	✓	
2	Ms.SHASHIKALA.H.C	✓	✓	✓	–	✓	✓	✓	✓	✓		–	–	✓		
3	Ms. T. NAGA JYOTHI	✓	✓	✓	–	✓	✓	✓	✓	✓		–	–	✓	–	

1) Auditors – _Shashikala H.C._ (SHASHIKALA.H.C) IQAC co-ordinator

2) Dr. Surekha Byakod (Dept of CSD)

HOD/CCE

Head of the Department
Dept. of Computers and Communication Engg
K. S. Institute of Technology
Bengaluru - 560 109.

K S INSTITUTE OF TECHNOLOGY

Kanakapura Main Road, Raghuvanahalli, Bengaluru-560109

Internal Academic Audit Report - Academic File

Department: Computer and Communication Engineering

Academic Year: 2023-2024 (ODD)

Sl. No.	Name of the faculty	Subject and Subject Code	Front Page	Vision, Mission of Institute and Dept	PEO's, PSO's and PO's	CO PO PSO Mapping	Calendar of Events of Dept & College	Student Details	Individual and class Time Table	Syllabus	Lesson Plan	Assignment Questions with Scheme	IA question Paper with Scheme (both sets)	All IA marks and final AVG marks	Slow Learners Tutorial classes conducted proof	Advance Learners: Challenging questions	Proof of usage of ICT Tools	Content beyond syllabus Material (if any)	Question Bank for each Module	Previous year VTU Question papers, Scheme for evaluation	Course end Survey	CO PO attainment	Remarks
1	Dr. CHANDA V REDDY	DIGITAL DESIGN AND COMPUTER ORGANISATION-BCS302	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	–	✓	✓	✓	✓	✓	✓	
2	Ms.SHASHIKALA.H.C	DATA STRUCTURE AND APPLICATIONS-BCS304	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	–	✓	✓	✓	✓	✓	✓	
3	Ms. T. NAGA JYOTHI	OPERATING SYSTEM-BCS303	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	–	✓	✓	✓	✓	✓	✓	

1) *Shueelu H.C.* (Shashikala . H . C)
   Auditor/s — IQAC co-ordinator

2) Dr. Surekha Byakod (Dept of CSD)

HOD-CCE
Head of the Department
Dept. of Computers and Communication Engg.
K. S. Institute of Technology
Bengaluru - 560 109.

K S INSTITUTE OF TECHNOLOGY

Kanakapura Main Road, Raghuvanahalli, Bengaluru-560109

Internal Academic Audit Report - Academic File
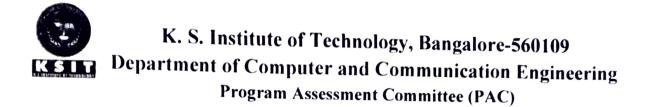
Department: Computer and Communication Engineering

Academic Year: 2023-2024 (EVEN)

Sl. No.	Name of the faculty	Subject and Subject Code	Front Page	Vision, Mission of Institute and Dept	PEO's, PSO's and PO's	CO PO PSO Mapping	Calendar of Events of Dept & College	Student Details	Individual and class Time Table	Syllabus	Lesson Plan	Assignment Questions with Scheme	IA question Paper with Scheme (both sets)	All IA marks and final AVG marks	Slow Learners Tutorial classes conducted proof	Advance Learners: Challenging questions	Proof of usage of ICT Tools	Content beyond syllabus Material (if any)	Question Bank for each Module	Previous year VTU Question papers, Scheme for evaluation	Course end Survey	CO PO attainment	Remarks
1	Dr. CHANDA V REDDY	DISCRETE MATHEMATICAL STRUCTURES-BCS405A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	—	✓	✓	✓	✓	✓	✓	
		UNIVERSAL HUMAN RESOURCES-BUHK408	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	—	✓	—	✓	✓	✓	✓		
2	Ms.SHASHIKALA.H.C	ANALYSIS &DESIGN OF ALGORITHMS-BCS401	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	—	✓	—	✓	✓	✓	✓	
3	Ms. T. NAGA JYOTHI	DATABASE MANAGEMENT SYSTEMS-BCS403	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	—	✓	—	✓	✓	✓	✓	

Sheela H·C.
(Shashikala. H·C)
1) Auditor/s - IQAC Co-ordinator

2) Dr. Surekha Byakod (Dept of CSD)

HOD-CCE
Head of the Department
Dept. of Computers and Communication Engg.
K. S. Institute of Technology
Bengaluru - 560 109

Date: 06/11/2023

Minutes of the Meeting

Time: 12:30PM
Venue: Principal's Chamber

Following members were present in the meeting:

Sl No	Name	Role in PAC	Signature
1.	Dr. Dilip Kumar K	Chairman	
2.	Dr. Chanda V Reddy	Member secretary	
3.	Dr. Deepa S R	Member	
4.	Dr. Ganga Holi	Member	
5.	Ms. Shashikala H C	Member	
6.	Ms. T Nagajyothi	Member	

1. Chairman welcomed the members of the committee.
2. Chairman presented the action taken report of the previous Program Assessment Committee Meeting.
3. Committee members advised faculty to guide students to participate in technical competitions
4. Dr. Deepa suggested for conducting more Skill Enhancement activities for students
5. Chairman advised HOD to encourage the faculty members to attend ICT workshops, Faculty Development Programs to improve the teaching-learning process in the department.
6. Dr. Surekha suggested to improve the quality of publications.
7. Mrs. Sushma suggested to encourage more students to take up online certification courses.
8. Chairman suggested HOD to take initiatives to have Memorandum of Understandings with industries
9. The meeting ended with thanks from Chairman.

Signature of Chairman

PRINCIPAL
.S INSTITUTE OF TECHNOLOGY
BENGALURU - 580 109

02/11/2023

All the staff PAC-members are hereby requested to attend the PAC meeting scheduled on 6/11/2023 in Principal's chamber at 12.30PM.

Agenda

1. Student participation in technical competitions
2. Online certification courses
3. MOUs with industries
4. Skill Enhancement course
5. Any other

Sl No	Name	Role in PAC
1.	Dr. Dilip Kumar K	Chairman
2.	Dr. Chanda V Reddy	Member secretary
3.	Dr. Deepa S R	Member
4.	Dr. Ganga Holi	Member
5.	Ms. Shashikala H C	Member
6.	Ms. T Nagajyothi	Member

Chairman

PRINCIPAL
K.S INSTITUTE OF TECHNOLOGY
BENGALURU - 560 109

23/10/2023 (odd)

All the DAC-members are hereby requested to attend the DAC meeting scheduled on **2/11/2023** in HOD`s chamber at 12.30PM.

Agenda

1. Organization of department events.
2. Publishing papers in peer reviewed Journals and presenting papers in conferences.
3. Organize skill enhancement course

Sl no	Name	Role in DAC	Affiliation
1.	Dr. Chanda V. Reddy	Chair Person	HOD-CCE, KSIT
2.	Dr. Kavitha K S	External Academician	Professor DSCE
5.	Mr. Rahul Kumar	Entrepreneur	Inversa Technologies
6.	Ms. Sai Spoorthi	Alumni - UG	Software engineer, Capgemini
7.	Mrs. Shashikala H C	Assistant Professor	KSIT
8.	Disha	Student	KSIT
9.	Kunda kumar	Student	KSIT

23/10/23

Signature of Chair person

Date: 2-Nov-2023

Minutes of the Meeting

Time: 12:30PM
Venue: HOD's Chamber

Following members were present in the meeting:

Sl no	Name	Role in DAc	Affiliation	Signature
1.	Dr. Chanda V. Reddy	Chair Person	HOD-CCE, KSIT	
2.	Dr. Kavitha K S	External Academician	Professor DSCE	
5.	Mr. Rahul Kumar	Entrepreneur	Inversa Technologies	
6.	Ms. Sai Spoorthi	Alumni - UG	Software engineer, Capgemini	
7.	Mrs. Shashikala H C	Assistant Professor	KSIT	
8.	Disha	Student	KSIT	
9.	Kunda kumar	Student	KSIT	

1. Chairperson welcomed the members of the committee.
2. The committee members discussed about rubrics to be planned according to VTU guidelines for IPCC, AEC, laboratory and internship for 2022 scheme syllabus.
3. CO-PO and PSO mapping to be done for the 2022 scheme 3rd semester subjects.
4. Mr. Mr. Rahul Kumar suggested to arrange for industrial visits
5. Dr. Kavitha K S suggested to publish/present research papers for students under the guidance of faculty.
6. The meeting ended with thanks from Chair Person.

3/11/23

Signature of Chair Person