35th GOVERNING COUNCIL MEETING
SCHEDULED ON 16.08.2023

MEMBERS OF THE GOVERNING COUNCIL

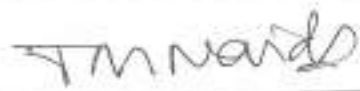| NAME	SIGNATURE
Sri. R.Rajagopal Naidu, Chairman	*(signed)*
Directorate of Technical Education, Ex-Officio Member	—
Regional Director, AICTE Ex-Officio Member	—
Dr. M.Rukmangada Naidu, Member	
Sri. B.Lokanadha Naidu, Member	*(signed)*
Sri. R.Leela Shankar Rao, Member	*(signed)*
Sri. T.Neerajakshulu Naidu, Member	*(signed)*
Sri. K.Subramanyam Naidu, Member	*(signed)*
Sri. K.Venkatesh Naidu, Member	*(signed)*
Dr. Manjunath.B, VTU Nominee	*(signed)*
Dr. G.Ranganath, Member	—
Sri. T.M.Naidu, Member	*(signed)*
Sri. Vishwanatham Peddi, Member	*(signed)*
Dr. K.V.A.Balaji, Special Invitee	*(signed)*
Dr. Dilip Kumar.K, Member Secretary	*(signed)*

AGENDA FOR 35th GOVERNING COUNCIL MEETING SCHEDULED ON 16.08.2023

35.1 Approval for the Minutes of the 34th GC Meeting held on 28.12.2022 and Action Taken Report.

35.2 Approval for the Appointments/Attrition during the period December 2022– May 2023.

35.3 Approval of the fee structure for the Academic Year 2023 – 24.

35.4 Approval of Purchases / Expenses made during the period December 2022 – May 2023

35.5 Approval of the proposed Budget for the Financial Year 2023 – 24.

35.6 Presentation of Result Analysis for the period December 2022 – May 2023

35.7 Report on the Accreditation Status.

35.8 Report on the various Academic Activities and Achievements – Papers Published, Seminars and Conferences conducted, FDPs conducted etc.

35.9 Report on the Faculty Improvement Initiatives – Seminars and Conferences attended by the Faculty, FDPs attended.

35.10 Report on the Ongoing Project Funding and Research Grants.

35.11 Report on the Academic Enrichment Activities for Students like Guest Lectures, Hackathons, Design Contests, & Others.

35.12 Report on Skill Development programs like Industrial Visits, Certificate Courses attended.

35.13 Report on Merit Scholarships obtained by Students.

35.14 Report on Internships done by students.

35.15 Report on the Sports events conducted / participated.

35.16 Report on the Cultural Activities held during the period December 2022 – May 2023.

35.17 Report on the Training programs held during December 2022 – May 2023.

35.18 Report on the ELIGIBLE Candidates available for Placement Drives.

35.19 List of Students Selected by various companies along with package.

35.20 Report on the Feedback by the visiting companies.

35.21 Discussion on the performance of Existing Programs.

35.22 Discussion on Proposals submitted.

Any other matter with the permission of the Chair.

Minutes of the 35th Governing Council Meeting held on Wednesday, 16th August 2023

The meeting was brought to order with a welcome speech by the Chairman of the Governing Council.

Members Present:

Sri. R. Rajagopal Naidu	Chairman
Sri Leela Shankar Rao	Hon. Secretary, KSGI, Member
Sri T.Neerajakshulu Naidu	Treasurer, KSGI, Member
Sri. K. Subramanya Naidu	Ex-President, KSGI, Member
Sri. Venkatesh Naidu	Ex-Secretary, KSGI, Member
Dr. Manjunath	Principal, NHCE & VTU Nominee
Sri. T.M.Naidu	Ex-Scientist, DRDO, Member
Sri. Vishwanatham Peddi	Program Director, Mind Tree, Member
Dr. K.V.A.Balaji	CEO, KSGI, Special Invitee
Dr. Dilip Kumar.K	Principal and Director, KSIT, Member Secretary

SECTION-1
READING & RECORDING THE MINUTES

35.1	Approval for the Minutes of the 34th GC Meeting held on 28.12.2022 and action taken report.	Read and approved

SECTION-2
APPROVAL ITEMS

35.2	Approval for the appointments/ attrition from December 2022 to May 2023.	The list of appointments and attrition made during this period was approved. The Council expressed that the faculty retention is quite good and took note that people who have resigned have done so for personal reasons.
35.3	Approval of the fee structure for the Academic Year 2023 - 24	The Council approved the proposed fee structure.

35.4	Approval of Purchases made during the period from December, 2022 to May, 2023.	The Council approved the purchases made during this period. It was pointed out that the expenditure made under the Office Head is much more than many of the departments and it was clarified that the furniture procured for the teaching Departments have been included here. Prof. Manjunath suggested that the expenditure table may be more descriptive by clearly showing the Academic Expense and Non-Academic expenses. It was also pointed out that the purchases made in comparison to the Budget approved during the previous GC is insufficient.
35.5	Approval of the proposed Budget for the Financial Year 2023 - 24	The Council approved the proposed budget.

SECTION - 3
INFORMATION ITEMS (DEPARTMENTWISE)

35.6	Presentation of Result Analysis for the period 2022 - 23	The Council pointed out that the Result Analysis as shown in the Agenda Book may be presented as it is, instead of merging data, as this leads to a lot of confusion. The results of certain branches, especially in the lower semesters, were found to be low and inadequate and needs drastic improvements. The final Year results however was satisfactory.
35.7	Report on the Accreditation Status	The Council was informed that KSIT has three of its programs namely BE in CSE, E&C and Mechanical have been accredited by NBA for the period 16.02.2022 to 30.06.2024. The Council was also informed that KSIT has been submitting the AQAR to the NAAC at regular intervals and getting the same approved. The current accreditation is valid till 30th April 2024. Prof. B. Manjunath pointed out that the institution will have to be doubly careful while filing the AQAR to the NAAC portal as this becomes the input for the next SAR and DVV.

35.8	Report on the various Academic Activities and Achievements – Papers Published, Seminars and Conferences conducted, FDPs conducted etc.	The Council expressed that the authors should concentrate on getting published in SCOPUS-INDEXED and Web of Science, Q1 and Q2 journals. The Council was informed that publication in any journal is being encouraged to get into the rut of publishing so that they can concentrate on peer reviewed journals at a later date.
35.9	Report on the Faculty Improvement Initiatives – Seminars and Conferences attended by the Faculty, FDPs attended,	The Council appreciated the efforts put by the institution in this and approved the list.
35.10	Report on the Ongoing Project Funding and Research Grants.	The Council expressed that attempts to submit proposals for higher funding needs to be focused upon.
35.11	Report on the Academic Enrichment Activities for Students like Guest Lectures, Hackathons, Design Contests, & Others	The Governing Council appreciated the activities that had taken place. However, it was suggested that guest lectures could be organized as a part of the regular curriculum.
35.12	Report on Skill Development programs like Industrial Visits, and Certificate Courses attended	The Council appreciated the quantum of this particular activity.
35.13	Report on Merit Scholarships obtained by students.	The Council approved the statistics furnished in Table-35.13
35.14	Report on Internships done by students	The Council appreciated the list of students who have undergone internships. Sri T.M.Naidu, Member, suggested that the institution should also try to send some students to organizations like NAL, DRDO, ISRO, HAL etc..
35.15	Report on the Sports events conducted / participated.	The council was informed that the Annual Sports Meet was successfully conducted on 25.03.2023.
35.16	Report on the Cultural Activities held during the period December 2022 to May 2023.	The Council was informed that the Cultural event "ANANYA 2023" was conducted on 27.05.2023.

SECTION 4
PLACEMENT AND TRAINING ACTIVITY

		The Placement & Training activity during this period was presented in Table 35.17 and was approved.
35.17	Report on the Training programs from December, 2022 to May 2023.	Mr. Viswanatham Peddi, Member, emphasized that Technical Training should focus on improving the programing skills among the students.
35.18	Report on the eligible candidates available for Placement Drives	The report on the eligible candidates was presented in Table 35.18 and was pointed out that these numbers will have to be improved.
35.19	List of Companies visited during the period from December, 2022 to May, 2023.	The Governing Council appreciated the number of companies visiting the institution for a campus drive. However, Sri K.Venkatesh Naidu, Ex-Secretary, suggested that the internships with stipend need not be reflected in this table that gives names of companies and packages offered.
35.20	Report on the Feedback by the visiting companies	The Council was informed that their suggestion of imparting Technical Training has been successfully implemented.

SECTION 5
DISCUSSION AND DECISION ITEMS

35.21	Discussion on the performance of Existing Programs.	The Governing Council expressed their satisfaction over the performance of the 2019-20 batch.
35.22	Discussion on Proposals submitted	Prof. Manjunath suggested that all the authors of proposals should concentrate on topics in which they have published and made substantial contributions to the body of available literature. This will enhance the possibility of getting the proposal accepted and getting the funds sanctioned.

		The CEO informed the council that a expert committee will be set up to vet the proposals that will be submitted to the funding agencies.

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

The Council expressed its happiness over the successful conduction of the Academic Audit and this good practice should be continued in the years to come.
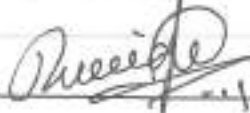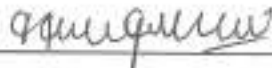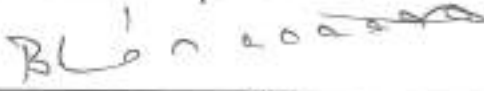
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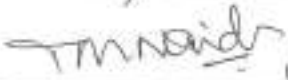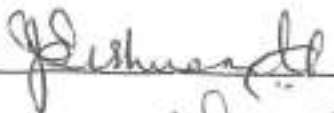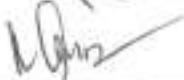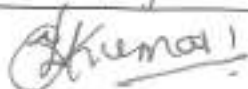Chairman
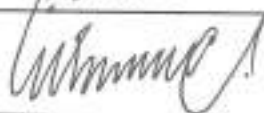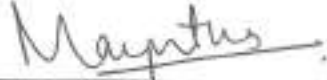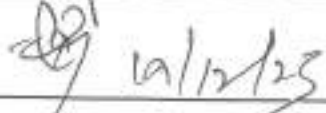
(Dr. DILIP KUMAR.K)
Member Secretary

36TH GOVERNING COUNCIL MEETING HELD ON 19TH DECEMBER 2023

MEMBERS OF THE GOVERNING COUNCIL

NAME	SIGNATURE
Sri. R.Rajagopal Naidu, Chairman	19/02/23
Directorate of Technical Education, Ex-Officio Member	
Regional Director, AICTE Ex-Officio Member	
Dr. M.Rukmangada Naidu, Member	
Sri. B.Lokanadha Naidu, Member	
Sri. R.Leela Shankar Rao, Member	
Sri. T.Neerajakshulu Naidu, Member	
Sri. K.Subramanyam Naidu, Member	
Sri. K.Venkatesh Naidu, Member	
Dr. Manjunath.B, VTU Nominee	
Dr. G.Ranganath, Member	19/12/23
Sri. T.M.Naidu, Member	19/12/2023
Sri. Vishwanatham Peddi, Member	19/12/23
Sri. K.V.A.Balaji, Special Invitee	
Dr. Dilip Kumar.K, Member Secretary	

AGENDA FOR 36TH GOVERNING COUNCIL MEETING SCHEDULED ON 19.12.2023

36.1 Approval for the Minutes of the 35th GC Meeting held on 16.08.2023 and Action Taken Report

36.2 Approval for the Appointments/Attrition during the period June 2023 – November 2023

36.3 Approval of Purchases / Expenses made during the period June2023 – November 2023

36.4 Approval of the proposed Budgets for the Financial Year 2023– 24

36.5 Presentation of Result Analysis for the period June 2023 – November 2023

36.6 Report on the Accreditation Status

36.7 Report on the various Academic Activities and Achievements – Papers Published, Seminars and   Conferences conducted, FDPs conducted etc.

36.8 Report on the Faculty Improvement Initiatives – Seminars and Conferences attended by the Faculty, FDPs attended,

36.9 Report on the Academic Enrichment Activities for Students like Guest Lectures, Hackathons, Design Contests, & Others

36.10 Report on Skill Development programs like Industrial Visits, Certificate Courses attended

36.11 Report on Internships done by students

36.12 Report on the Sports events conducted / participated.

36.13 Report on the Training programs held during June 2023 – November 2023

36.14 Report on the ELIGIBLE Candidates available for Placement Drives

36.15 List of Students Selected by various companies along with package

36.16 Report on the Feedback by the visiting companies

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

Minutes of the 36th Governing Council held on 19th December 2023
The meeting was brought to order with a welcome speech by the Chairman of the Governing Council.

Members present:

Sri. R. Rajagopal Naidu	Chairman
Sri Leela Shankar Rao	Hon.Secretary, KSGI, Member
Sri T.Neerajakshulu Naidu	Treasurer, KSGI, Member
Sri. K. Subramanya Naidu	Ex-President, KSGI, Member
Sri. Venkatesh Naidu	Ex-Secretary, KSGI, Member
Prof. G. Ranganath	Principal, Adiamman College of Engg., Member
Dr. Manjunath	Principal, NHCE & VTU Nominee, Member
Sri. T.M.Naidu	Ex-Scientist, DRDO, Member
Sri. Vishwanatham Peddi	Program Director, Mind Tree; Member
Dr. K.V.A.Balaji	CEO, KSGI; Special Invitee
Dr. Dilip Kumar	Principal and Director, KSIT; Member Secretary

SECTION-1
READING & RECORDING THE MINUTES

36	Approval for the Minutes of the 36th GC Meeting held on 16.08.2023 and action taken report.	Read and approved

SECTION-2
APPROVAL ITEMS

36.2	Approval for the appointments / attrition from June 2023 to December 2023.	The list of 35 appointments and 16 attritions made during this period was approved. The Council expressed that while preparing this list the teaching be segregated from the Support staff so that number of newly appointed teaching could be compare with the number leaving.
36.3	Approval of Purchases made during the period June 2023 to December 2023.	The Council approved the purchases made during this period. It was pointed out that the expenditure made under the Office Head is much more than many of the departments and it was clarified that the furniture procured for

		the teaching Departments have been included here. Prof. Manjunath suggested that any expenditure made for the departments may be shown under that department head itself because it will be an advantage to charge this to the concerned department itself. It was also pointed out that the purchases made in comparison to the Budget approved during the previous GC is should get reflected as it speaks about the efficiency of budgeting as well as spending patterns.
36.4	Approval of the proposed Budget for the Financial Year 2023 - 24	The Council approved the proposed budget.

SECTION - 3
INFORMATION ITEMS (DEPARTMENTWISE)

36.5	Presentation of Result Analysis for the period 2022 - 23	The Council perused through the results tables presented for all the branches and observed that the results are good among the higher semesters and needs improvements among the lower semesters especially in the Mechanical branch. It also observed that compared to the last year's results there has been an improvement in many branches. It was pointed out that while preparing the statistics it would be better if Class or Grade (SGPA/CGPA) was also indicated for a better understanding.
36.6	Report on the Accreditation Status	The Council was informed that KSIT has three of its programs namely BE. in CSE, E&C and Mechanical have been accredited by NBA for the period 16.2.22 to 30.6.24. The Council was also informed that KSIT has been submitting the AQAR to the NAAC at regular intervals and getting the same approved. The current accreditation is valid till 30th April 2024. Prof. B. Manjunath pointed out that the institution will have to be doubly careful while filing the AQAR to the

		NAAC portal as this becomes the input for the next SAR and DVV. The Council was also informed that KSIT has obtained a GOLD Rating from the QS-I Gage for two years. The Council was informed that KSIT has submitted its application to UGC (29.11.23) and VTU (06.12.2023) for the grant of Autonomy.
36.7	Report on the various Academic Activities and Achievements – Papers Published, Seminars and Conferences conducted, FDPs conducted etc. during the period June 2023 to November 2023.	The Council expressed its happiness over the 41 publications made by all the departments It was again reiterated that the authors should concentrate on getting published in SCOPUS-INDEXED and Web of Science, Q1 and Q2 journals. The committee was also happy that 14 activities were conducted and during this period.
36.8	Report on the Faculty Improvement Initiatives – Seminars and Conferences attended by the Faculty, FDPs attended during the period June 2023 to November 2023.	The Council appreciated that 18 Seminars/ Conferences were attended during the last six months by different faculty. The committee also expressed its satisfaction over the number of FDPs (72 Nos.) attended by the faculty. This participation proved the fact that Faculty are putting adequate efforts to keep themselves abreast of the developments in their own respective fields. The committee pointed out that a separate list be furnished instead of listing all these programs in the main body of the Agenda.
36.9	Report on the Academic Enrichment Activities for Students like Guest Lectures, Hackathons, Design Contests, & Others during the period June 2023 to November 2023.	The Governing Council was happy to note that eleven guest lectures were arranged during this period. The students also participated in three Hackathons and thirteen competitions
36.10	Report on Skill Development programs like Industrial Visits, and Certificate Courses attended	The Council was appreciated the five industrial visits arranged to visit ISRO, BAIL, Satellite Centre etc. where 274

			students were taken to see these facilities. The council was also very happy to know that 329 staff and students have taken the Online/offline certificate courses which show the changing culture and quest to learn from available learning platforms. This section also furnished the details of the KRP activities during this period that was appreciated.
36.11	Report on Internships done by students during the period June 2023 to November 2023.		The Council appreciated the list of 320 students who have undergone internship of one month duration. It was pointed out to furnish the details of the organizations where these internships were carried out.
36.12	Report on the Sports events conducted / participated during the period June 2023 to November 2023..		The council was informed that our students have participated in about ten different evens sponsored by VTU at the State level. The committee was also happy to note that some of these events have brought in prizes and laurels to the institution thereby reflecting the philosophy of all round development of our students.

SECTION 4
PLACEMENT AND TRAINING ACTIVITY

36.13	Report on the Training programs during the period June 2023 to November 2023.	The Placement & Training department has organized one Personality Development Program, one Skill Development Training and one Technical Training Program during this period.
36.14	Report on the eligible candidates available for Placement Drives	The report on the eligible candidates was presented in Table 36.14. with 86% in CSE; 80% in E&C; 88% in AI&ML and 50% in Mechanical. It was pointed out that these numbers will have to be further improved.
36.15	List of Companies visited during the period June 2023 to November 2023.	The Governing Council took note that only eight companies have visited the campus and 49 offers have been made.

		However, Sri Venkatesh Naidu, Ex-Secretary, suggested that due to global recession and slowing down these figures are quite low and will have to be improved. It was pointed out that the placements are still on for the current year.
36.16	Report on the Feedback by the visiting companies	**A Brief Performance Report on the Feedback by the visiting companies** Below is the brief performance report on the feedback received from companies that recently visited the college campus for recruitment purposes. The information presented below is derived from surveys, interviews, and direct interactions with the participating organizations. **Overall Impressions:** The majority of companies expressed satisfaction with the overall organization and management of the campus recruitment process. Positive feedback was received regarding the facilities provided, including interview rooms, conference halls, Group Discussions Rooms and the general campus environment. **Quality of Candidates:** Employers noted that the quality of the candidates are reasonably improves and we have to equip them with strong technical skills, communication abilities, and problem-solving aptitude of the students. **Pre-Placement Training:** Companies appreciated the efforts made by the college in preparing students for the recruitment process through pre-placement training programs. Feedback suggested that students were well-versed in industry trends, interview etiquette, and soft skills. **Coordination and Communication:** Positive remarks were received regarding the responsiveness and effectiveness of the

college's placement cell. Companies commended the timely communication of schedules, updates, and any changes in the recruitment process.

Innovations and Technology:
Some companies expressed interest in seeing more innovation in the recruitment process, such as the use of virtual platforms, gamified assessments, and other modern recruitment techniques.

Areas for Improvement:
While generally positive, some companies provided constructive feedback on areas for improvement, such as enhancing the depth of certain academic subjects and incorporating more real-world projects into the curriculum.

Post-Placement Support:
Companies expressed interest in continued engagement with the college and its alumni for potential collaborative projects, internships, and further recruitment opportunities. In conclusion, the overall feedback from companies participating in the recent campus recruitment events is positive, reflecting well on the college's commitment to producing high-caliber graduates. Continuous collaboration and addressing the identified areas for improvement will further enhance the success of future recruitment initiatives.

The Governing council took note of the above feedback and directed the Principal to take appropriate action on the above points and report the action taken during the next Governing Council.

ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR. –
The Council expressed its happiness over the improvements made in the functioning of the institution and also the preparation of the Agenda. It also expressed that KSIT is moving forward in the right direction and continue to move forward for achieving higher goals.

K. S. INSTITUTE OF TECHNOLOGY
BANGALORE

Date: 03.05.2024

Minutes of HODs meeting held on Friday 03rd May 2024 at 03.00 PM in the Principal's Chamber.

Members Present:

1.	Dr.Dilip Kumar.K	Principal
2.	Dr.M.Umashankar	Prof, Controller of Exams
3.	Dr.Girish.T.R	HOD - MED
4.	Dr.P.N.Sudha	HOD - ECE
5.	Dr.Rekha.B.Venkatapur	HOD - CSE
6.	Dr.Vijayalaxmi Mekali	HOD - AI & ML
7.	Dr.Deepa.S.R	HOD - CSD
8.	Dr.Ganga Holi	HOD - CSE - IoT
9.	Dr.Chanda.V.Reddy	HOD - CCE
10.	Dr.V.Bharathi	Chief Librarian

❖ Principal welcomed the HODs and informed them about the upcoming events/activities.

1. Ananya

As Ananya is annual cultural fest is scheduled in the campus from 6th to 9th may 2024, all the HODs are required to conduct the classes for first two hours from 8.30am to 10.30am and other events should be organized only after 11.00am on 6th, 7th and 8th may 2024. On 9th may 2024 events to be organized from morning 9.00am onwards, all the HODs are requested to make note of it. Mr. Sunil kumar N is given responsibility of smooth conduction of Ananya 2024.

2. ERP software

Principal informed the HODs that all the teachers are required to mark the attendance of the students positively in the ERP software. Mr.Kumar K ERP software coordinator is requested to monitor the marking of attendance in the ERP software, if any faculty failing to do so, he has to bring the matter the principal.

3. Training & Placement

It is discussed in the meeting that for the academic year 2023-24 for 2nd, 4th and 6th semester students of all branches, placement training is to be to the scheduled from 3rd june to 6th june 2024. The training & placement officer is assigned the responsibilities of smooth conduction of the same with support of department placement coordinator.

4. *FDP*

As per the request from the various Heads of the department a 5 days Faculty development program was organized in the institute from 3rd june to 7th june 2024 on the topic of Outcome Based Education. HODs are requested to depute the facilities for the same.

5. *Group Sports day*

It is informed to HODs that annual group sports day of K.S Group of institution is scheduled on Friday 31st may 2024 at university ground Physical Education director is assigned the responsibility of smooth conduction of the same.

6. *Front desk*

As the admission process is on progress, many students and parents are visiting the campus to get the information about the course, department, placement and other facilities for the smooth process of admission, principal requested HODs to depute two instructors from each department to take care of front desk on rotational basis.

7. *Management and Faculty meeting*

As per the instruction from the management it is discussed to go one to one interaction with the staff with the management is scheduled from 7th may 2024 concerned HODs are requested to make necessary arrangement for the interaction.

8. *NAAC*

Principal informed the HODs that NAAC has given an extension for submission of DVV by 10th may 2024 with in this period all the criteria heads are required submit the clarification and upload the same in NAAC portal on or before 9th may 2024.

Meeting ended with thanks from the chair.

PRINCIPAL

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2. All HODs
3. Office Copy

K. S. INSTITUTE OF TECHNOLOGY

BANGALORE

Date: 22.05.2024

Minutes of HODs meeting held on Wednesday 22nd May 2024 at 10.30 PM in the Principal's Chamber.

Members Present:

1.	Dr.Dilip Kumar.K	Principal
2.	Dr.M.Umashankar	Prof, Controller of Exams
3.	Dr.P.N.Sudha	HOD - ECE
4.	Dr.Vijayalaxmi Mekali	HOD - AI & ML
5.	Dr.Deepa.S.R	HOD - CSD
6.	Dr.Ganga Holi	HOD - CSE - IoT
7.	Dr.Sunita Chalageri	Associate Professor-CSE
8.	Dr.Venkataramna B.S	Associate Professor - AS & Humn
9.	Dr.V.Bharathi	Chief Librarian

1. *Convocation Application for final year students*

Convocation Application for final year students 25.05.2024 is the last date as per university guidelines. HODs are requested to ensure that timely filling of the same.

2. *Maintenances activity in campus*

For maintenances activity there will be some disturbance in UPS and KEB connections for about 3 days after 3.30pm.

3. *8th semester CIE marks entry*

Discussed about to entry 8th semester CIE marks in portal from today.

4. *Notice board*

Discussed about to update all notice board outside of class rooms and maintaining the same

5. *Biology for Engineers*

It is discussed in the meeting that biology teacher has to print the question paper for internals, one for CSE and allied branches and take signature of CSE HOD and other for ECE and mechanical branch and take the signature from ECE HOD. Biology teacher after getting the approval for the question paper from the principal, she has to hand over the copy of question paper to the concerned department internal test coordinator

6. *Faculty development program on OB*

Undersigned informed to organize Faculty Development Program on OBE. Dr. Ganga Holi, HOD - CSE - IoT in co-ordinate with HODs of other departments to organize FDP on 24.05.2024 for students and 27.05.2024 for faculties and also 3rd june to 6th june 2024.

7. *NAAC*

Discussed about keep soft copy all required files ready for the NAAC inspection.

Meeting ended with thanks from the chair.

PRINCIPAL

Copy to: 1. CEO - for information
          2. All HODs
          3. Office Copy

K. S. INSTITUTE OF TECHNOLOGY

BANGALORE

Date: 28.03.2024

Minutes of HODs meeting held on Thursday the 28th March 2024 at 03.00 PM in the Principal's Chamber.

Members Present:

1. Dr.Dilip Kumar.K — Principal
2. Dr.M.Umashankar — Prof, Controller of Exams
3. Dr.Girish.T.R — HOD - MED
4. Dr.P.N.Sudha — HOD - ECE
5. Dr.Rekha.B.Venkatapur — HOD - CSE
6. Dr.Vijayalaxmi Mekali — HOD - AI & ML
7. Dr.Deepa.S.R — HOD - CSD
8. Dr.Ganga Holi — HOD - CSE - IoT
9. Dr.Chanda.V.Reddy — HOD - CCE
10. Dr.V.Bharathi — Chief Librarian

1. *Lokasabha Election*

Discussed about the upcoming Lokasabha Election scheduled on 26th April 2024.

2. *Photo Session*

Photo Session with Management with Final year students is fixed on 29th April 2024.

3. *NAAC*

Undersigned & discussed about the status of the student satisfaction survey presenting to NAAC.

4. *NBA*

It is discussed in the meeting about the upcoming NBA visit to the college on 20th April 2024 and requested all the departments to keep ready all the documents for the inspection as mentioned in the compliance report of NBA along with department presentation.

5. _National conference and state level project exhibition_

In view of running out of the time it is discussed to combine national conference and state level project exhibition to one day that is on 30th April 2024 and committee for the same is constituted and Dr. Sangappa S B is nominated as chief coordinator for the same and asked him to submit the detailed budget proposal for the same.

6. It is discussed in the meeting that classes for the 4th sem students will commence from 22.04.2024 all the heads are requested to make necessary arrangements fir the same

Meeting ended with thanks from the chair.

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Copy to: 1. CEO - for information
2. All HODs
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Minutes of HODs meeting held on Saturday the 9th February 2024 at 03.00 PM in the Principal's Chamber.

Members Present:

1.	Dr.Dilip Kumar.K	Principal
2.	Dr.M.Umashankar	Prof, Controller of Exams
3.	Dr.Girish.T.R	HOD - MED
4.	Dr.P.N.Sudha	HOD - ECE
5.	Dr.Rekha.B.Venkatapur	HOD - CSE
6.	Dr.Vijayalaxmi Mekali	HOD - AI & ML
7.	Dr.Deepa.S.R	HOD - CSD
8.	Dr.Ganga Holi	HOD - CSE - IoT
9.	Dr.Chanda.V.Reddy	HOD - CCE
10.	Dr.V.Bharathi	Chief Librarian

1. *Commencement of Final year B.E. classes 2023 - 24.*

   As per VTU Circular, the classes for final year B.E will commence from 12.02.2024 to 11.05.2024.

2. *Alumni Meet*

   Alumni meeting is schedule on 24.02.2024 all HODs seek to that seniors and super senior's students will witness this program conducting in the quadrangle followed by live performance & dinner.

3. *NAAC & NBA*

   NAAC SSR to be Submitted tentative on 20.04.2024 & all HODs and criteria heads are required to make necessary arrangements for the same.

4. Dr.Umashankar HOD Mech is assigned with responsibility coordinating the sliver jubilee celebration and also instructed to submit the budget for the same.

Sl no.	Date	Event	Co-ordination
1.	24.02.2024	Alumni Meet	Mr. Anil Kumar. A- Mech
2.	23.03.2024	Science Fest	Dr. Jalaja.P- ASH
3.	22.04.2024	College Level Project Exhibition	Dr.Rekha B Venkatapur-CSE Dr. Sunitha Challageri-CSE
4.	30.04.2024	State level project exhibition	Dr. Sangappa-Director & PRO
5.	06.05.2024 to 09.05.2024	Ananya	Mr. Sunil Kumar.N Asst. Professor AS &H
6.	07.06.2024 & 08.06.2024	Inter College technical competition	Dr. Ganga Holi HOD- ICB
7.	15.06.2024	Marathon	Dr. P.N Sudha HOD - ECE
8.	18.07.2024 & 19.07.2024	Hackathon	Mr. Kumar- CSE
9.	29.04.2024	Photo session	Mrs. Anuradha-ECE
10.	10.08.2024	KSIT family get-together	Dr. Chanda V Reddy HOD-CCE
11.	28.09.2024	KSIT Silver Jubilee Live Concert	Dr. Sangappa Director- Admns & PR

Meeting ended with thanks from the chair.

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BANGALORE

Date: 01.09.2023

Minutes of HODs meeting held on Friday the 1st September 2023 at 10.00 AM in the Principal's Chamber.

Members Present:

1. Dr.Dilip Kumar.K — Principal
2. Dr.M.Umashankar — HOD - MED
3. Dr.P.N.Sudha — HOD - ECE
4. Dr.Rekha.B.Venkatapur — HOD - CSE
5. Dr.Vijayalaxmi Mekali — HOD - AI & ML
6. Dr.Deepa.S.R — HOD - CSD
7. Dr.B.Surekha — HOD - CSE - IoT (ICB)
8. Dr.Chanda.V.Reddy — HOD - CCE
9. Dr.P.Jalaja — HOD - AS & Humn.
10. Mr.Sunil Kumar.N — Cultural Committee Coordinator

1. ## _Commencement of 1st year B.E. classes 2023 - 24._

    As per VTU Circular, the classes for 1st year B.E will commence from 04.09.2023.

2. ## _Induction Programme for 1st year B.E. students._

    Induction programme for 1st year B.E. students will commence from Monday, 04.09.2023 to Thursday, 14.09.2023. The schedule is as follows:

    - ➤ 04.09.2023 to 08.09.2023 : In-house induction programme.

    - ➤ 09.09.2023 : Inauguration of 1st year B.E. Classes.

    - ➤ 11.09.2023 to 14.09.2023 : Induction programme for 1st year students by external resource person.

    HOD, AS & H to take care and inform students through messages and voice calls.

3. ## _Inauguration of 1st Year B.E. Classes 2023 - 24._

    The Inauguration of 1st year B.E. classes for the academic year 2023 - 24 is scheduled on Saturday, 09.09.2023 at 10.00 AM in the quadrangle. Prof. M.R.Doreswamy will be the Chief Guest and another guest from industry.

    Undersigned informed HODs to furnish the following data.

    - ➤ List of passed out students who have secured more than 90%.
    - ➤ Class Toppers of 3rd and 4th year.
    - ➤ List of faculty who have achieved 100% results in their subjects.

Also to felicitate staff completed 10 years of continuous service in KSIT, Dr.B.Surekha for receiving grants for research, Sports Achievers, Hackathon Achievers, Baha Achievers, Manthan Achievers, National Level Achievers, Cultural Achievers and NSS Achievers.

4. _Classrooms for 1ˢᵗ year students._

The classrooms in the Old Block 2ⁿᵈ Floor and Lecture Halls 105 and 106 in the Old Block 1ˢᵗ Floor is allotted for 1ˢᵗ year students.

5. _Faculty Development Programme._

Six days Faculty Programme is scheduled from 21ˢᵗ September 2023 to 27ᵗʰ September 2023. Faculty wih 5 and below 5 years in KSIT to attend the programme.

Meeting ended with thanks from the chair.

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K. S. INSTITUTE OF TECHNOLOGY
BANGALORE

Date: 31.05.2023

Minutes of HODs meeting held on Wednesday the 31st May 2023 at 3.00 PM in the Principal's Chamber.

Members Present:

1.	Dr.Dilip Kumar.K	Principal
2.	Dr.M.Umashankar	HOD - MED
3.	Dr.P.N.Sudha	HOD - ECE
4.	Dr.Rekha.B.Venkatapur	HOD - CSE
5.	Dr.Vaneeta.M	HOD - AI & ML
6.	Dr.Deepa.S.R	HOD - CSD
7.	Dr.P.Jalaja	HOD - AS & Humn.
8.	Dr.V.Bharathi	Chief Librarian
9.	Mr.Rajesh.G.L	TPO

1. *Ananya 2023.*

Undersigned informed that students performed very well in Ananya and thanked all the HODs and fellow colleagues for their support and co-operation during Ananya and making the event success.

2. *Results.*

Undersigned briefed HODs the results of 1st and 8th Semester. Overall result of 1st Semester is 79.75%. Undersigned appreciated HOD, AS & H and their team for their involvement and efforts and to continue the same zeal.

Results of 8th Semester before revaluation is as follows:

➢ Mechanical Engg	100%
➢ Electronics & Communication Engg	95.23%
➢ Computer Science & Engg	97.46%
➢ Electronics & Telecommunication Engg	83.33%

Undersigned also informed HODs to identify fast learners and train and motivate them to achieve ranks. Also informed HODs to concentrate on the results of 6th Semester.

3. *Fine for 6th Semester Students.*

10 days Technical Training was conducted for 6th Semester students and were informed to attend training regularly. Undersigned informed to collect fine from students who have not attended the training. Fine to be collected in the Office before internals from Monday 05.06.2023. HODs not to allow the students who have not paid fine for internals.

4. *Soft Skill Training.*

Soft Skill training for 2nd and 4th Semester students to be conducted for 5 days. Undersigned informed HODs to provide slots for the same.

5. _Discipline in college campus._

   Undersigned informed HODs to support and co-operate with Disciplinary Committee in maintaining discipline among students in the campus. Also informed the Coordinator of Disciplinary Committee to conduct a meeting and send guidelines to be followed by the students. Also informed that academic atmosphere to be taken utmost care.

6. _Uniform for students._

   Undersigned suggested that students to come in uniform for Ability Enhancement Lab and Core Lab and to come in formal dress for Integrated Lab.

7. Undersigned informed HODs to schedule Internship Presentation and Project review in the afternoon session. Students to be engaged in classes in the morning session.

8. HODs to see that the furnitures used for Ananya are replaced and intact. Also to display the timetable in the Notice Board outside the classrooms.

Meeting ended with thanks from the chair.

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Date: 04.08.2023

Minutes of HODs meeting held on Friday the 4th August 2023 at 9.45 AM in the Principal's Chamber.

Members Present:

1.	Dr.Dilip Kumar.K	Principal
2.	Dr.M.Umashankar	HOD – MED
3.	Dr.P.N.Sudha	HOD – ECE
4.	Dr.Rekha.B.Venkatapur	HOD – CSE
5.	Dr.Vijayalaxmi Mekali	HOD – AI & ML
6.	Dr.Deepa.S.R	HOD – CSD
7.	Dr.B.Surekha	HOD – CSE – IoT
8.	Dr.Chanda.V.Reddy	HOD – CCE
9.	Dr.P.Jalaja	HOD – AS & Humn.
10.	Dr.V.Bharathi	Chief Librarian
11.	Dr.Harish	TPO
12.	Mr.Kushal Kumar.B.N	Associate Prof – CSE – IoT
13.	Mr.Rajesh.G.L	Industry Institution Interaction Cell

1. Undersigned welcomed the new HODs of AIML, CSE-IoT and CCE.

2. *Publicity of activities in Social Media.*

   Undersigned informed that though many activities are conducted in the departments, it is not published in the social media. HODs to take initiative and publish the activities conducted in their respective departments in the social media. Website Committee Coordinators of respective departments to update the activities are conducted in the website immediately after completion of the activity. Photography Club is functioning only during Ananya. Undersigned informed HODs to identify two students from their department for Photography Club to capture the highlights of the activities.

3. *Internship to Students.*

   Undersigned informed HODs to create awareness to students about internship in AICTE Portal and Intershala. HODs suggested that the internship in AICTE Portal and Intershala is 3 – 6 months duration and is not according to VTU curriculum and also the duration of the internship does not match the institution's calendar of events. Undersigned also suggested to conduct in-house internship for students. HODs to identify the companies to conduct in-house internship. Students who have opportunity to carry out internship in reputed companies may be permitted. Dr. Harish, TPO suggested HODs to inform students about internship by Infosys SpringBoard. Undersigned informed HODs to conduct skill set training for final year students after they complete internship.

   External Audit Team suggested to encourage students to register for courses in NPTEL / Coursera. HODs to create awareness and encourage the students regarding same.

   HODs also to encourage and motivate faculty to publish papers in reputed journals and attend conferences, seminars, workshops organized by IISc, IIT, NIT etc.

Undersigned assigned Ms. Anuradha.M.V, Asst Prof, Dept of Applied Science & Humanities the responsibility to coordinate Language Lab.

4. _Teachers Training Programme._

Six days Teachers Training Programme is scheduled from 21ˢᵗ September 2023 to 27ᵗʰ September 2023. Faculty wih 5 and below 5 years in KSIT to attend the programme. The Resource Person will be outsourced. Dr.P.N.Sudha, Prof & HOD, Dept. of Electronics & Communication Engineering will coordinate and organize the programme.

Undersigned assigned Dr.Harish, TPO the responsibility to coordinate and organize training for Non-Teaching Staff.

5. _Graduation Day._

Graduation Day is scheduled on Saturday, the 30ᵗʰ September 2023. Mr.Anil Kumar.A, Asst Prof, Dept. of Mechanical Engineering is assigned the responsibility of organizing the event

6. _Teachers Day and Engineers Day Celebration._

Teachers Day will be celebrated on Tuesday, the 5ᵗʰ September 2023 in the Conference Hall. Dr.P.Jalaja, Associate Prof & HOD, Dept. of Applied Science & Humanities is assigned the responsibility of organizing the programme.

Engineers Day will be celebrated on Friday, the 15ᵗʰ September 2023 in the Conference Hall. Mr.Kushal Kumar.B.N, Associate Prof, Dept. of CSE - IoT is assigned the responsibility of organizing the event.

7. _NSS / Yoga / PED Activities._

Saturday, the 19ᵗʰ August 2023 is allocated for the Dept of Electronics & Communication Engg and Mechanical Engg to carry out the activities.

Saturday, the 2ⁿᵈ September 2023 is allocated for the Dept of Computer Science & Eng and Allied Branches to carry out the activities.

Undersigned informed that as there are no classes on the above dates, faculty to assist in conducting the above activities.

8. _Lab and other Requirements._

HODs to submit the requirements for their respective departments to the Undersigned for further process.

9. _Institutional Development Plan (IDP)._

HODs of respective departments to prepare the Departmental Development Plan for 1 year, 3 years and 5 years so that the Institutional Development Plan can be prepared. HODs to form a team of senior faculty of their department to discuss and gather the key inputs for the plan. IDP focuses on departmental development, Technical knowledge to

students, Blue Chip companies for recruitment, NBA, NAAC etc. HODs to submit the Departmental Development plan by Friday, the 11th August 2023.

10. HODs and TPO to submit their departmental calendar of events after the institutional calendar of events is submitted. Departmental calendar of events will contain the details of the activities planned by the departments.

11. KSIT will celebrate Silver Jubilee from September 2023.

Meeting ended with thanks from the chair.

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No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

16-07-2024

Circular

IQAC MEETING 4

This is to inform that meeting will be held for all the members of IQAC as per the following details.

Venue : CEO Office
Date : 18th July 2024
Time : 03:00pm

The agenda for the meeting are:

To discuss on the following
1. Preparation for NAAC Visit.
2. College Level Mini Project Exhibition.

Any other matters related.

IQAC Coordinator

IQAC Coordinator
K. S. Institute of Technology
BENGALURU - 560 109.

Principal

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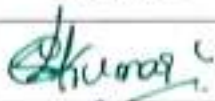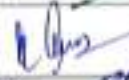No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

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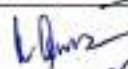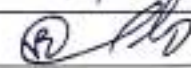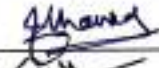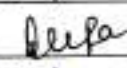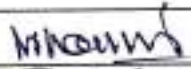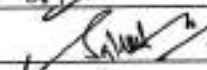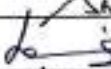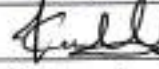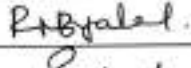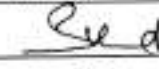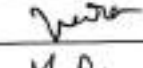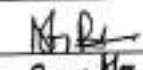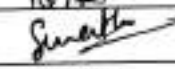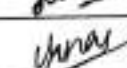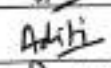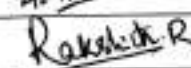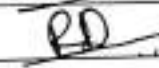
IQAC MEETING 4

A meeting of all the members of IQAC was convened on 18th July 2024 at 3:00 PM, old board room, KSIT Bangalore. Following members attended the meeting.

Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.

2. NAAC Departmental files will be checked by the IQAC members along with IQAC Coordinator.

3. Quality Enhancement, Research and Development and Alumni Engagement to be finalized in Institution Development Plan.

Members List

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person Principal/Director	
2	Dr. K. V. A. Balaji	Management Representative	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Y. V. KESAVAN	Administrative officer	
6	Dr. P.N. Sudha	Member	
7	Dr. Rekha Venkatapur	Member	
8	Dr. Umashankar M	Member	
9	Dr. Girish T R	Member	
10	Dr.Vijayalaxmi Mekali	Member	
11	Dr.Deepa S R	Member	
12	Dr. Ganga Holi	Member	
13	Dr. Jalaja P	Member	
14	Dr. Bharathi V	Member	
15	Mr. Praveen A	Dept. Coordinator	
16	Dr. Saleem Khan	Dept. Coordinator	
17	Mrs. Lakshmi	Dept. Coordinator	
18	Mrs. Kavya M. S.	Dept. Coordinator	
19	Mrs. Rajashree	Dept. Coordinator	
20	Mrs. Sushma A	Dept. Coordinator	
21	Mr.Veerappaji.B.Shivanna	Industry	
22	Mr.N.G.Raju	Industry	
23	Mrs.Swathi K	Alumni	
24	Mr.Vinay	Alumni	
25	Aditi Dubey	Student Coordinator	
26	Rakshith. R	Student Coordinator	
27	Mr. Rakesh Dubey	Parent Coordinator	
28	Mr. Rajashekhar H. S	Parent Coordinator	

K.S. INSTITUTE OF TECHNOLOGY

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ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Preparation for NAAC Visit.	Important points to be followed were discussed and finalized.	IQAC coordinators, and Department HOD's
2	College Level Mini Project Exhibition.	Tentative dates for the Exhibition were discussed.	Principal, IQAC coordinators, and Department HOD's

IQAC Coordinator

IQAC Coordinator
K. S. Institute of Technology
BENGALURU - 560 109.

Principal
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No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

05-04-2024

Circular

IQAC MEETING 3

This is to inform that meeting will be held for all the members of IQAC as per the following details.

Venue : CEO Office
Date : 8th April 2024
Time : 01:45pm

The agenda for the meeting are:

To discuss on the following
1. DVV on Criteria 6.
2. Verification of Institution level files for NBA inspection.
3. Proposal for VGST and ATAL college level FDP.
4. Project Exhibition at college level.

Any other matters related.

IQAC Coordinator

IQAC Coordinator
K. S. Institute of Technology
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Principal

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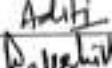No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109
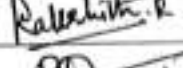
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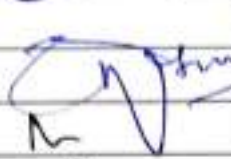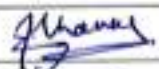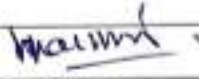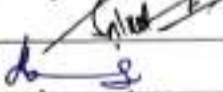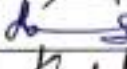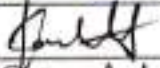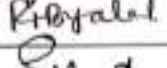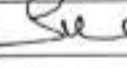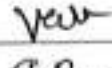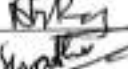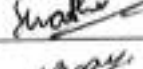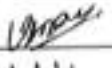
IQAC MEETING 3

A meeting of all the members of IQAC was convened on 8th April 2024 at 01:45PM, old board room, KSIT Bangalore. Following members attended the meeting.

Discussions on

1. The minutes of previous meeting and action taken report was read and confirmed.
2. NBA Departmental files will be checked by the IQAC members along with IQAC Coordinator.
3. DVV for Criteria 6 to be finalized by Departmental HOD's along with IQAC Coordinator.
4. Conducting college level events such as technical related FDP, workshop and Project exhibition of all departments.

Members List

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person Principal/Director	
2	Dr. K. V. A. Balaji	Management Representative	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Y. V. KESAVAN	Administrative officer	
6	Dr. P.N. Sudha	Member	
7	Dr. Rekha Venkatapur	Member	
8	Dr. Umashankar M	Member	
9	Dr. Girish T R	Member	
10	Dr.Vijayalaxmi Mekali	Member	
11	Dr.Deepa S R	Member	
12	Dr. Ganga Holi	Member	
13	Dr. Jalaja P	Member	
14	Dr. Bharathi V	Member	
15	Mr. Praveen A	Dept. Coordinator	
16	Dr. Saleem Khan	Dept. Coordinator	
17	Mrs. Lakshmi	Dept. Coordinator	
18	Mrs. Kavya M. S.	Dept. Coordinator	
19	Mrs. Rajashree	Dept. Coordinator	
20	Mrs. Sushma A	Dept. Coordinator	
21	Mr.Veerappaji.B.Shivanna	Industry	
22	Mr.N.G.Raju	Industry	
23	Mrs.Swathi K	Alumni	
24	Mr.Vinay	Alumni	
25	Aditi Dubey	Student Coordinator	
26	Rakshith. R	Student Coordinator	
27	Mr. Rakesh Dubey	Parent Coordinator	
28	Mr. Rajashekhar H. S	Parent Coordinator	

K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	DVV on Criteria 6.	Important points to be followed were discussed and finalized.	IQAC coordinators, and Department HOD's
2	Verification of Institution level files for NBA inspection.	Criteria files and P files were verified in the respective departments.	IQAC coordinators, and Department HOD's
3	Proposal for VGST and ATAL college level FDP.	Tentative dates for the FDP were discussed.	Principal, IQAC coordinators, and Department HOD's
4	Project Exhibition at college level.	Tentative dates for the Exhibition were discussed.	Principal, IQAC coordinators, and Department HOD's

IQAC Coordinator

IQAC Coordinator
K.S. Institute of Technology
BENGALURU - 560 109.

Principal
PRINCIPAL
K.S. INSTITUTE OF TECHNOLOGY
BENGALURU - 560 109.

K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

10-1-2024

Circular

IQAC MEETING 2

This is to inform that meeting will be held for all the members of IQAC as per the following details.

Venue :CEO Office
Date :15th January 2024
Time : 01:45pm

The agenda for the meeting are:

To discuss on the following
1. Guidelines to be followed by the students for appearing Jan/Feb 2024Examinations.
2. Institution Development Plan.
3. Tentative Silver jubilee events college level

Any other matters related.

IQAC Coordinator

IQAC Coordinator
K. S. Institute of Technology
BENGALURU - 560 109.

Principal

K.S. INSTITUTE OF TECHNOLOGY
BENGALURU - 560 109.

K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

20-12-2023

IQAC MEETING 2

A meeting of all the members of IQAC was convened on 20th December 2023 at 01:45PM, CEO Sir's cabin, KSIT Bangalore.
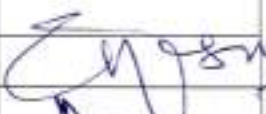
Discussions on
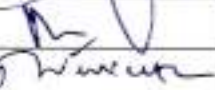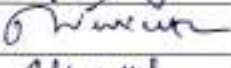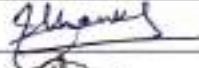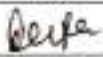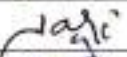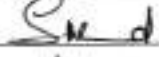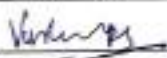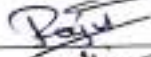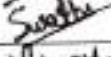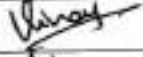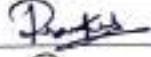
1. The minutes of previous meeting and action taken report was read and confirmed.

2. Guidelines that have to be followed by the students those appearing in Jan/Feb 2024 Examinations and finalized.

3. Infrastructure Enhancement, Faculty Development and Academic Curriculum Formation and draft finalization of Institution Development Plan.

4. Quality Enhancement, Research and Development and Alumni Engagement and draft finalization of Institution Development Plan

5. Conducting college level events such as technical related FDP, workshop, Sate level Sentinel Hackathon, Marathon, and Project exhibition of state level,

Members attended the meeting is attached

22/12/23

IQAC Coordinator
K. S. Institute of Technology
BENGALURU - 560 109.

Members List

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person Principal/Director	
2	Dr. K. V. A. Balaji	Management Representative	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Mr. Keshvan Y V	Administrative officer	
7	Dr. P.N. Sudha	Member	
8	Dr. Rekha Venkatapur	Member	
9	Dr. M. Umashankar	Member	
10	Dr.Vaneeta M	Member	
11	Dr.Deepa S·R	Member	
12	Dr. Jalaja P	Member	
13	Dr. Bharathi V	Member	
14	Mr. Praveen A	Dept. Coordinator	
15	Dr. Saleem Khan	Dept. Coordinator	
17	Mr. Sunil Kumar N	Dept. Coordinator	
18	Mrs. Kavya M. S.	Dept. Coordinator	
19	Mrs. Sahana Sharma M	Dept. Coordinator	
20	Mrs. Sushma A	Dept. Coordinator	
21	Mr.Veerappaji.B.Shivanna	Industry	
22	Mr.N.G.Raju	Industry	
23	Mrs.Swathi K	Alumni	
24	Mr.Vinay	Alumni	
25	Aditi Dubey	Student Coordinator	
26	Rakshith. R	Student Coordinator	
27	Mr. Rakesh Dubey	Parent Coordinator	
28	Mr. Rajashekhar H. S	Parent Coordinator	

K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Guidelines to be followed by the students for appearing Jan/Feb 2024 Examinations.	Important points to be followed were discussed and finalized.	IQAC coordinators, and Department HOD's
2	Institution Development Plan.	Short term, midterm and long-term goals has been finalized	Principal, IQAC coordinators, and Department HOD's
3	Tentative Silver jubilee events college level	Tentative dates for the following Alumni Meet, College Level Project Exhibition, National Conference, State Level Project Exhibition and Hackathon were discussed.	Principal, IQAC coordinators, and Department HOD's

IQAC Coordinator
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BENGALURU - 560 109.

TENTETIVE SILVER JUBLIEE EVENTS SCHEDULE

Event Name	Event Planned	Day	Event Coordinator
Alumni Meet	24th February 2024	Saturday	Mr. Anil Kumar A ME Department.
Science Fest	23rd March 2024	Saturday	Dr. Jalaja P ASH HoD.
College Level Project Exhibition	22nd April 2024	Monday	Dr. Rekha B Venkatapur CSE HoD & Dr. Sunitha Challageri CSE Department.
National Conference	25th, 26th April 2024	Thursday & Friday	Dr. P. N. Sudha Dean Academics & ECE HoD.
State Level Project Exhibition	27th April 2024	Saturday	Dr. Sangappa Director & PRO.
Group Photo Session	29th April 2024	Monday	Mrs. Anuradha Applied Science & Humanities.
Ananya Cultural Fest	9th May 2024	Thursday	Mr. Sunil Kumar N Applied Science & Humanities.
Farewell (Final Year Students)	11th May 2024	Saturday	AIML, CSE, ECE, ME Depts. Applied Science & Humanities.
NSS Camp	21st May to 28th May 2024	Tuesday to Tuesday	Mr. Naveen, NSS Officer
Inter College Technical Competition	7th & 8th June 2024	Friday & Saturday	Dr. Ganga Holi ICB HoD.
Marathon	15th June 2024	Saturday	Dr. P. N. Sudha Dean Academics & ECE HoD.
Hackathon	18th, 19th July 2024	Thursday & Friday	Mr. Kumar CSE Department.
Family Get together	10th August 2024	Saturday	Dr. Chanda V Reddy CCE HoD
Graduation Day	14th September 2024	Saturday	Mr. Anil Kumar A ME Department.
Live Concert	28th September 2024	Saturday	Dr. Sangappa Director & PRO.

IQAC Coordinator
K. S. Institute of Technol·
BENGALURU - 560 109.

PRINCHPAL

PRINCIPAL
K.S INSTITUTE OF TECHNOLOGY
BENGALURU - 560 109

K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore - 560109

22-09-2023

Circular

IQAC MEETING 1

This is to inform that meeting will be held for all the members of IQAC as per the following details.

Venue : CEO Office
Date : 25thSeptember2023
Time : 03:00pm

The agenda for the meeting are:

To discuss on the following

1. Cover sheet format of blue book.
2. Question Paper templet and marks distribution for 2022 scheme.
3. Departmental events to be conducted during the year 2023-24

Any other matters related.

22/9/23

IQAC Coordinator

IQAC Coordinator
K. S. Institute of Technology
BENGALURU - 560 109.

Principal

PRINCIPAL
K.S. INSTITUTE OF TECHNOLOGY
BENGALURU - 560 109.

25-09-2023

IQAC MEETING 1

A meeting of all the members of IQAC was convened on 25th September 2023 at 03:00PM, CEO Sir's cabin, KSIT Bangalore.

Discussions on
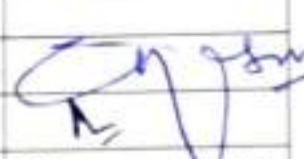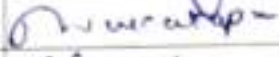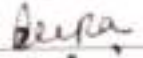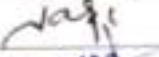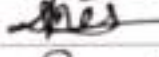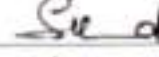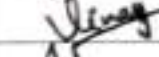
1. The minutes of previous meeting and action taken report, read and confirmed.
2. Blue Book Cover sheet format, checked and confirmed.
3. Question Paper templet and marks distribution for 2022 scheme and finalized.
4. Conducting department level technical events such as workshop, college level Hackathon by CSE department, technical talks and Project exhibition for final years of all departments.

Members attended the meeting is attached

22/12/23

IQAC Coordinator
K. S. Institute of Technology
BENGALURU - 560 109.

Members List

Sl.No	Name	Members	Signature
1	Dr. Dilip Kumar K	Chair Person Principal/Director	
2	Dr. K. V. A. Balaji	Management Representative	
3	Dr. Chanda V Reddy	Chief Coordinator	
4	Dr.D. R. Swamy	External Member	
5	Mr. Keshvan Y V	Administrative officer	
7	Dr. P.N. Sudha	Member	
8	Dr. Rekha Venkatapur	Member	
9	Dr. M. Umashankar	Member	
10	Dr.Vaneeta M	Member	
11	Dr.Deepa S. R	Member	
12	Dr. Jalaja P	Member	
13	Dr. Bharathi V	Member	
14	Mr. Praveen A	Dept. Coordinator	
15	Dr. Saleem Khan	Dept. Coordinator	
17	Mr. Sunil Kumar N	Dept. Coordinator	
18	Mrs. Kavya M. S.	Dept. Coordinator	
19	Mrs. Sahana Sharma M	Dept. Coordinator	
20	Mrs. Sushma A	Dept. Coordinator	
21	Mr.Veerappaji.B.Shivanna	Industry	
22	Mr.N.G.Raju	Industry	
23	Mrs.Swathi K	Alumni	
24	Mr.Vinay	Alumni	
25	Aditi Dubey	Student Coordinator	
26	Rakshith. R	Student Coordinator	
27	Mr. Rakesh Dubey	Parent Coordinator	
28	Mr. Rajashekhar H. S	Parent Coordinator	

K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

ACTION TAKEN REPORT

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Cover sheet format of blue book.	Framed and finalized	IQAC coordinators, Department HOD'sand NBA coordinators.
2	Question Paper templet and marks distribution for 2022 scheme.	Templet is finalized and approved	IQAC coordinators and Department HOD's
3	Departmental events to be conducted.	Minimum two workshops, six technical seminars, Project exhibition and Paper presentation.	IQAC coordinators, and Department HOD's

29/9/23

IQAC Coordinator
K. S. Institute of Technol-
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K.S. INSTITUTE OF TECHNOLOGY
BENGALURU - 560 109.

Ref: KSIT/Com/6590/2023-24   Date: 15.09.2023

CIRCULAR
FORMATION OF VARIOUS COMMITTEES FOR THE ACADEMIC YEAR 2023 - 24

The following committees have been formed for the academic year 2023-24, to take care of the various activities in our Institution.

Sl.No	Committee	Responsibility	Members
1	Academic Committee	Attendance / IA / Counseling, students' handbook, Calendar of events. Monitoring all the department activities with regard to attendance, I.A. Progress report of students, results, Students feedback (to be monitored by inter department) etc.....	Dr. M.Umashankar, MED, Co-ordinator Mr. K.Prasad, MED Dr. Dinesh Kumar.D.S., ECE Mr. Roopesh Kumar.B.N, CSE Dr. Amulyashree.S, AIML Ms. Surekha Byakod Mr. Kushal Kumar.B.N, CSE-ICB Ms. Shashikala.H.C, CCE Mr. Sunil Kumar.N, AS & H Ms. Jyothi.C, Exam Section
2	IQAC Committee	Quality assurance towards Academic by required guidelines. Guidelines towards Accreditation Committees.	Dr. Chanda.V.Reddy, CCE, Co-ordinator Dr. Saleem Khan, MED Mr. Praveen.A, ECE Ms. Kavya.M.S, CSE Ms. Lakshmi.K.K, AIML Ms. Sushma.A, CSD Dr. Venkataramana.B.S, AS & H Dr. Renuka.C, AS & H
3	R & D Committee	The Committee has to monitor the research interests of faculty and encourage submissions for funding from various agencies like VGST, DST etc. Organize necessary talks, training programmes.	Dr. Ganga Holi, CSE-ICB, Co-ordinator Dr. Nagaprasad.K.S, MED Dr. Rekha.N, ECE Dr. H.S.Prashanth, CSE Dr. Amulyashree.S, AIML Ms. Surekha Byakod, CSD Dr. Renuka.C, AS & H Dr. Harisha.S, AS & H
4	Disciplinary & Anti Ragging Committee	Restriction of usage mobile in the campus, monitoring Dress Code, grievances & anti-ragging, control of students, talking in the corridors & disturbing classes. Strict implementation of rules & regulations laid by Govt. of Karnataka & VTU in and around the College. Enquiry to be called if any case reported. Report to be submitted to the Principal with their recommendations. Monthly report needs to be submitted with Minutes and action taken	Mr. Sunil Kumar.N, AS & H, Co-ordinator Mr. K.Prasad, MED Mr. Ranganath.N, MED Dr. Devika.B, ECE Ms. Ramya.K.R, ECE Mr. Christo Jain, ECE Mr. Satish Kumar.B, ECE Mr. Harshavardhan.J.R, CSE Mr. Kumar.K, CSE Mr. Somashekar.T, CSE Ms. Rashmi.H, CSE Ms. Pallavi.R, CSE Ms. Lakshmi.K.K, AIML Mr. Nagabhushan Pandarinath, AIML Ms. Sathya Sheela.D, CSD Ms. Rachana.V.Murthy, CSE – ICB Dr. Venkataramana.B.S, AS & H Mr. Naveen.V, AS & H Ms. Sneha.G.Kulkarni, AS & H Ms. Mamatha.N, AS & H Mr. Shivaprakash.K.M, PED

5	Mentoring & ERP Committee	Monitoring, scheduling the mentors meeting, providing the information to parents and students, one to one interaction.	Mr. Kumar.K, CSE, Co-ordinator Mr. M.Nagabhushan, MED Mr. Saleem.S.Tevaramani, ECE Dr. Sunitha Chalageri, CSE Ms. Usha.C.R, AIML Ms. Geeta Katti, CSD Mr. Kushal Kumar.B.N, CSE-ICB Ms. T.N.Nagajyothi, CCE Ms. Lakshmi.C, AS & H Ms. Kavya.T.N, AS & H
6	Cultural Committee	Cultural Events, Teachers Day, Engineers Day, Graduation Day and other important functions.	Mr. Sunil Kumar.N, AS & H, Co-ordinator Dr. Saleem Khan, MED Ms. Tejaswini.M.L, MED Ms. Sangeetha.V, ECE Mr. Satish Kumar.B, ECE Ms. Kavya.B.M, ECE Mr. Naveen Kumar.S, ECE Mr. Roopesh Kumar.B.N, CSE Mr. Raghavendrachar.S, CSE Mr. Prashanth.H.S, CSE Ms. Kavya.M.S, CSE Ms. Pallavi.K.N, CSE Ms. Namyapriya Dayananda, CSE Ms. Usha.C.R, AIML Ms. Sushma.A, CSD Mr. Kushal Kumar.B.N, CSE-ICB Ms. Shashikala.H.C, CCE Ms. Anuradha.M.V, AS &H Ms. Tejaswini.R, AS & H
7	Training & Placement Cell Committee	Placement activities, calling companies for conducting interview / On the campus / off the campus and mock interview & Personality Development Programme, organizing training programme.	Dr. Harish, TPO, Co-ordinator Mr. Harish.U, MED Mr. Praveen.A, ECE Mr. Satish Kumar.B, ECE Mr. Somashekar.T, CSE Mr. Abhilash.L.Bhat, CSE Ms. Roopa.K, AIML Ms. Ammu Bhuvana.D, CSD Ms. Shylaja.K.R, AS & H
8	Sports Committee	Conducting Sports activities, Intra-mural games, Inter-Collegiate/university/interstate sports, Sports Day etc... and sport related issues.	Mr. Shivaprakash.K.M, PED, Coordinator Dr. Nagaprasad.K.S, MED Mr. B.R.Santhosh Kumar, ECE Mr. Christo Jain, ECE Mr. Kumar.K, CSE Mr. Abhilash.L.Bhat, CSE Mr. Nagabhushan Pandarinath, AIML Mr. Naveen.V, AS & H Dr. Kiran Kumar.S.R, AS & H Students Representatives
9	Website Committee / Digital, Social Media, Publicity & Information Committee	Updating the Students academic details Institutions data in the website, which includes students / attendance & IA Marks etc., Dept. Programs conducted, organizing & planned need to forward to www.ksit.ac.in to upload in the College Website. Any publicity issues to be handled by the committee. Newspapers preparation of college brochures / CDs information to the publishers etc.	Mr. Prashanth.H.S, CSE, Co-Ordinator Mr. Ranganath.N, MED Mr. Rajesh.G.L, MED Dr. B.Devika, ECE Ms. Pallavi.K.N, CSE Ms. Nanditha Yambem, AIML Ms. Geeta Katti, CSD Ms. Rajashree Byalal, CSE-ICB Ms. Nagajyothi.T.N, CCE

			Ms. Lakshmi.C, AS & H Mr. Shivaprakash.K.M, PED Mr. Omprakash.S, CSE Ms. Vasudha.N.M, Office Mr. P.Rajesh, Exam Section Mr. G.Kiran Kumar, Library Ms. Preethi.K, TPO
10	Newsletter & Magazine Committee	It is the duty of committee to bring out 2 newsletters and one Souvenir in a year. Consisting students / staff participation in workshop / seminar / paper presentation which includes sports / games. Magazines / Souvenir will be the collection of Annual Events of the College	Ms. Anuradha.M.V, BS & H, Co-ordinator Ms. Tejaswini.M.L, MED Ms. Ramya.K.R, ECE Ms. Sangeetha.V, ECE Ms. Rashmi.H, CSE Ms. Pallavi.K.N, CSE Ms. Prapti Bhattacharjee, AIML Ms. Surekha Byakod, CSD Ms. Nagajyothi.T.N, CCE Ms. M.Vasantha, Library Ms. Preethi.K, TPO
11	Industrial Interaction, Incubation, NISP	Arranging Industrial Visit for all the departments, registration fees, writing letters for permission from the Company, arranging transportation & other facilities.	Industry Interaction / NISP - Mr. Rajesh.G.L, MED, Co-ordinator Incubation – Mr. Kushal Kumar.B.N, CSE-ICB, Co-ordinator

12	EDC / IIP / IPR / IIC Committee	Formation of EDC/IEDC, organizing training programme, proposals for external funding.
		Formation of IIP cell, organizing awareness programs for staff and students on IPR, proposals for external funding.
			EDC – Mr. Krishna Gudi, CSE, Co-ordinator
			
			IPR – Dr. V.Bharathi, Library, Co-ordinator
			    Dr. Saleem Khan, MED
			    Mr. Rajesh.G.L, MED
			    Dr. Devika.B, ECE
			    Dr. Renuka.C, AS & H
			
			IIC – Dr. Vijayalaxmi Mekali, AIML, Co- ordinator, Members same as Website Committee

13	Purchase Committee	Requirements of materials for the entire College should be done solely by the Committee, getting requirements for the department, calling for quotations from the dealer, making comparative study, getting approval from Co-ordinator, after purchase, planning & installation of equipment, finally recommendations for payment.	Principal & All HODs
14	Appointment Committee	Committee has to verify the application which was recommended by HOD's and call for personal interview, assessing their personality, capacity and the recommendation has to be done for appointment or rejection.	Principal & All HODs Experts from other Institutions
15	NAAC / NBA / NIRF / Autonomous Committee	Preparation of documents as per NBA, Vision, Mission of the College / departments, Pos, PEOs, Mapping of Cos with Pos, Result Analysis, Students, Parents, Alumni and Stakeholders reports / feedback. Uploading of the department activities in web including related articles and proposals. Co-ordination with Pupilpod for preparation of NBA documents / files.	NAAC - Dr. Rekha.B.Venkatapur, CSE, Co-ordinator Criteria 1: Dr. Deepa.S.R, CSD Criteria 2: Dr. Ganga Holi, CSE-ICB Criteria 3: Dr. P.N.Sudha, ECE Criteria 4: Dr. V.Bharathi, Library Criteria 5: Dr. Rekha.N, ECE Criteria 6: Dr. Chanda.V.Reddy, CCE

			Criteria 7: Dr. P.Jalaja, AS & H
			NBA - Dr. P.N.Sudha, ECE, Co-ordinator
			NIRF – Dr. Rekha.N, ECE, Co-ordinator, Members same as R & D Committee
			Autonomous - Dr. P.N.Sudha, ECE, Co-ordinator
			Members: All HODs
16	Branding Committee	Publicizing the activities conducted in the institute. Attracting students and parents who come for admission enquiry and allowing parents and students to visit the campus.	Mr. Sunil Kumar.N, AS & H, Co-ordinator Mr. Anil Kumar.A, MED Dr. Sangappa, Branding Ms. Bhargavi Ananth, ECE Mr. T.Somashekar, CSE Mr. Nagabhushan Pandarinath, AIML Mr. Kushal Kumar.B.N, CSE-ICB Ms. Shashikala.H.C, CCE Dr. Venkataramana.B.S, AS & H Mr. Shivaprakash.K.M, PED All HODs
17	NSS Committee Red Cross & Rotary Committee	Plantings of saplings, conduction of one day & special programmes, road laying, community attachment, blood donation etc..... Orientation of Youth Red Cross, Observing World Red Cross, World Blood Donors, World AID's, World Health and National Youth Day. Organizing Photo – Poster Exhibitions, Question – Answer Sessions on health issues, Blood Camps, Health Surveys, Community out-reach programmes. Plantings of saplings, conduction of one day & special programmes, road laying, community attachment, blood donation etc.....	Mr. Naveen.V, AS & H, Co-ordinator Mr. Manjunatha.B.R, MED Ms. Kavya.B.M, ECE Ms. Amrutha, ECE Mr. Naveen Kumar.S, ECE Mr. Prashanth.H.S, CSE Ms. Prapti Bhattacharjee, AIML Ms. Shylaja.K.R, BS & H Mr. Shivaprakash.K.M, PED Students Representative
18	Hostel, Canteen and Transport Committee	Welfare of hostelers with regard to Food, accommodation and all other related issues. Meeting has to be convened to get grievances/ complaints from students with regard to taste, change of menu, timings of the mess/canteen. Monthly report need to be submitted with meeting minutes and action initiated. Bus maintenance, timings, RTO, Insurance, transport timings at the time of examination and transport related issues. Routes plan	Dr. P.Jalaja, BS & H, Co-ordinator Ms. Shylaja.K.R, AS & H Ms. Neelam Patil Radhika, AS & H Ms. Sushma.A, CSD Ms. V.Vimala Kumari, CSE Ms. Divya R G, CSE Ms. Rekha B N, CSE Ms. Poojitha.D, AS & H Ms. Baby.G, Office
19	Alumni Committee	Formation of committee. Committee has to arrange meet once in six months and give suggestions on placement activities, according to the existing scenario. Conducting of orientation/seminars/workshops programme for students. Organizing Graduation Day.	Mr. Anil Kumar.A, MED, Co-ordinator Dr. Nagaprasad.K.S, MED Dr. Rekha.N, ECE Mr. Santhosh Kumar.B.R, ECE Mr. Krishna Gudi, CSE Mr. Sunil Kumar.N, AS & H Ms. Anuradha.M.V, AS & H
20	Grievances & Student Welfare Committee/	Students / Staff Redressal and also work with Disciplinary & Anti Ragging Committee. Monthly meeting to be conducted and record the action taken.	Dr. Girish.T.R, MED, Co-ordinator Dr. L.Nirmala, MED Mr. Saleem.S.Tevaramani, ECE Mr. Sanjoy Das, CSE Ms. Rashmi.H, CSE Ms. Roopa.K, AIML Ms. Mamatha.N, AS & H Students Representatives

21	Anti Sexual Harassment Committee & CICC	Ours is Co-educational Institution, the committee has to set right the grievances / complaints raised by the girl students. Need to protect gender policy. Formulate committee as per VTU Norms	Dr. P.Jalaja, BS & H, Co-ordinator Dr. Girish.T.R, MED Ms. Sangeetha.V, ECE Mr. Harshavardhan.J.R, CSE Ms. Preetha Kamath, AIML Ms. Ammu Bhuvana.D, CSD Ms. Rajashree Byalal, CSE-ICB Mr. Naveen.V, AS & H Students Representatives – One / dept.
22	Technical Bodies & Technical Activities Committee	Conduction of ISTE & IEI Chapters, Registration of students every year. Conducting of events, seminars... Formation of Technical Associations, Registration of students every year, Conducting of events, seminars, Guest Lecturers / Special Invitees...etc. under association banner	Technical Co-ordinators of the Department
23	Students Project / KSCST / VGST Committee	The Committee has to monitor the project work carried out by the students of the Institution. Inter-department projects should also be encouraged. Preparing proposals for external funding.	Dr. B.Sudarshan, ECE, Co-ordinator Dr. L.Nirmala, MED Ms. Vishalini Divakar, ECE Mr. Roopesh Kumar.B.N, CSE Mr. Raghavendrachar.S, CSE Ms. Nanditha Yambem, AIML Dr. Kiran Kumar.S.R, AS & H
24	Library & Stock Verification Committee	Procurement of Books, maintenance of Journals, Magazines, Newsletter Issue & library related issues. Verification of stock in various departments after the practical examination. – once in an year within one weeks' time and submit the report to the Principal	Dr. V.Bharathi, Library, Co-ordinator Mr. Manjunatha.B.R, MED Mr. Harish.U, MED Dr. Dinesh Kumar.D.S, ECE Ms. Suma Santosh, ECE Ms. Pallavi.R, CSE Ms. Ramya.R, CSE Ms. Preetha Kamath, AIML Ms. Sathya Sheela.D, CSD Ms. Rachana.V.Murthy, CSE – ICB Ms. T.Nagajyothi, CCE Dr. Madhavi.S, AS & H Ms. Neelam Patil Radhika, AS & H
25	Internet / e-Wastage, Chemical Wastage Committee	Effective usage of Firewall-related activities. Monitoring UPS Storage, Internet, Wi – Fi, CCTV and Biometric maintenance.	Mr. Rajesh, K, CSE, Co-ordinator Dr. Kiran Kumar S R, AS & H Dr. V. Bharathi, Library Mr. Y V Kesavan, Office
26	NEP	Implementation of NEP	Dr. Renuka.C, BS & H, Co-ordinator
27	UHV		Ms. Anuradha.M.V, BS & H, Co-ordinator
28	ATAL		Dr. Rekha.B.Venkatapur, CSE, Co-ordinator
29	Graduation Committee	Organize Graduation Day	Mr. Anil Kumar.A, MED, Co-ordinator All HODs with Cultural Committee
30	Kapila		Ms. Bhargavi Ananth, ECE
31	Yukthi		Dr. Chanda.V.Reddy, ECE, Co-ordinator
32	Centre of Excellence		Dr. Dilip Kumar.K, Principal, Chairman Dr. K.V.A.Balaji, CEO, Special Invitee Mr. Raghavendrachar.S, CSE, Co-ordinator Mr. Praveen.A, ECE Mr. Saleem.S.Tevaramani, ECE Mr. Kushal Kumar.B.N, CSE Ms. Beena.K, CSE Mr. Sunil Kumar.N, BS & H Dr. Renuka.C, BS & H

33	AICTE Activity Points	Conduct activities specified by AICTE and VTU.	Dr. L.Nirmala, MED Ms. Vishalini Divakar, ECE Dr. Kusuma.T, CSE Ms. Lakshmi.K.K, AIML Ms. Sushma.A, CSD Ms. Rajashree Byalal, CSE – ICB Ms. Shashikala.H.C, CCE Mr. Naveen.V, AS & H Ms. Sneha.G.Kulkarni, AS & H Dr. Shobha.G, AS & H Mr. Shivaprakash.K.M, PED

PRINCIPAL

Copy to : CEO – For Information
: All Co-ordinators
: Office/Library/Placement/Sports/Transport/Hostel

1) M.E —

2) E C -

3) C.S -

4) AIML -

5) CSD -

6) CCE -

7) CSF(ICB) -

8) B.SC. -

9) P.O.O -

10) T.P.O

11) L.B

12) Offi -

13) P.ED -