

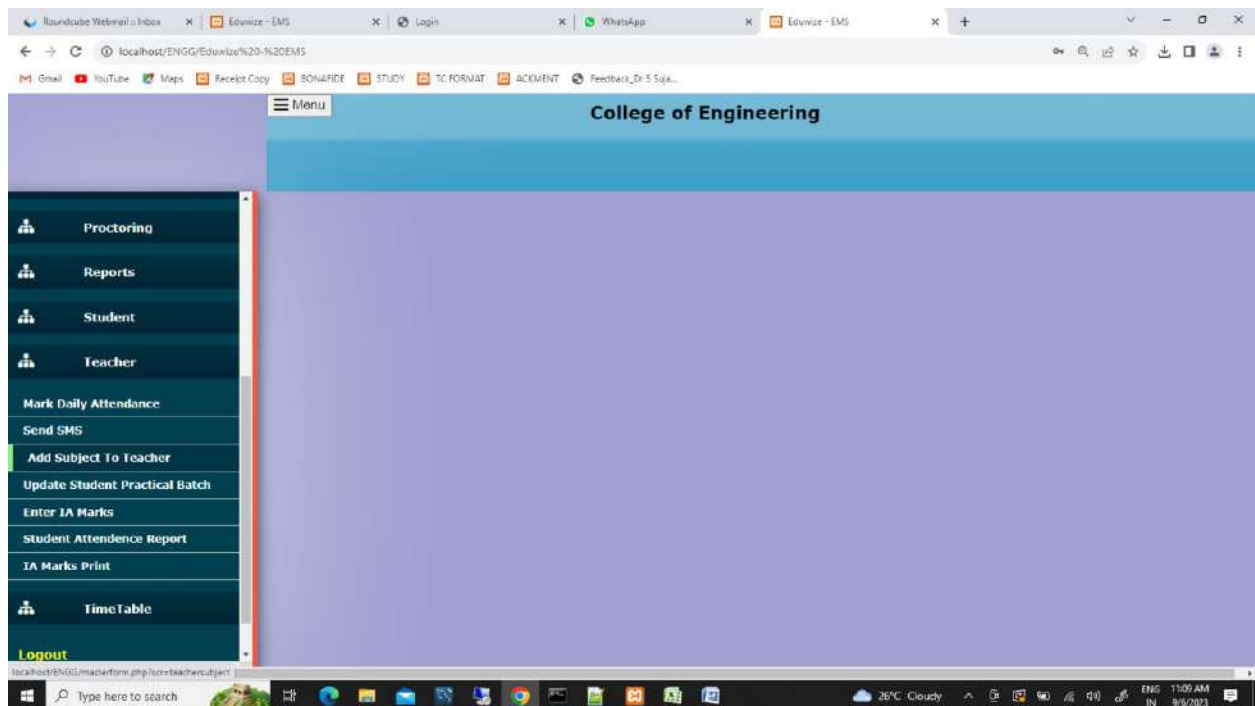
1. ADD SUBJECT TO TEACHER

Mapping of Class and Section.

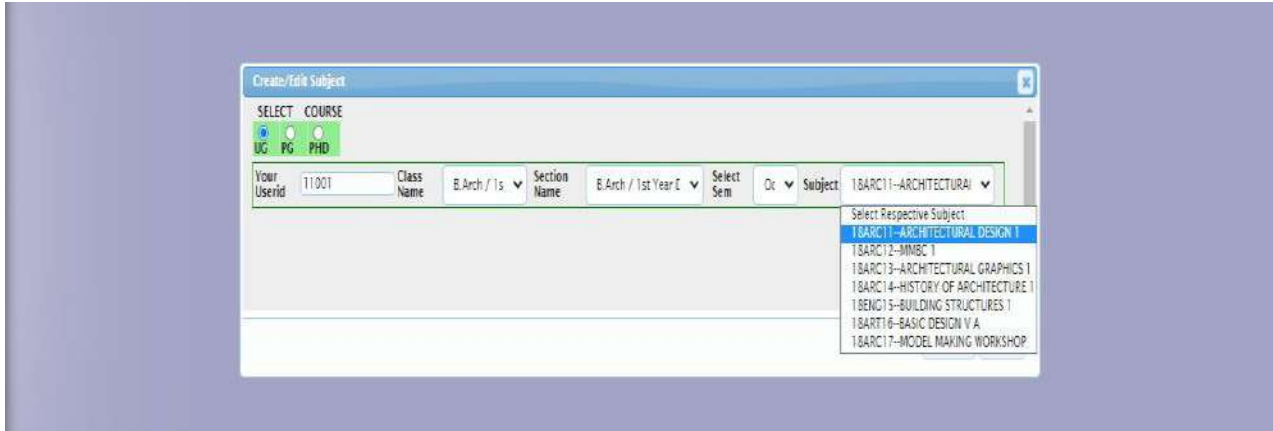
After Login you need to map your Section and Subject which you handle.

Follow the steps below to add subject.

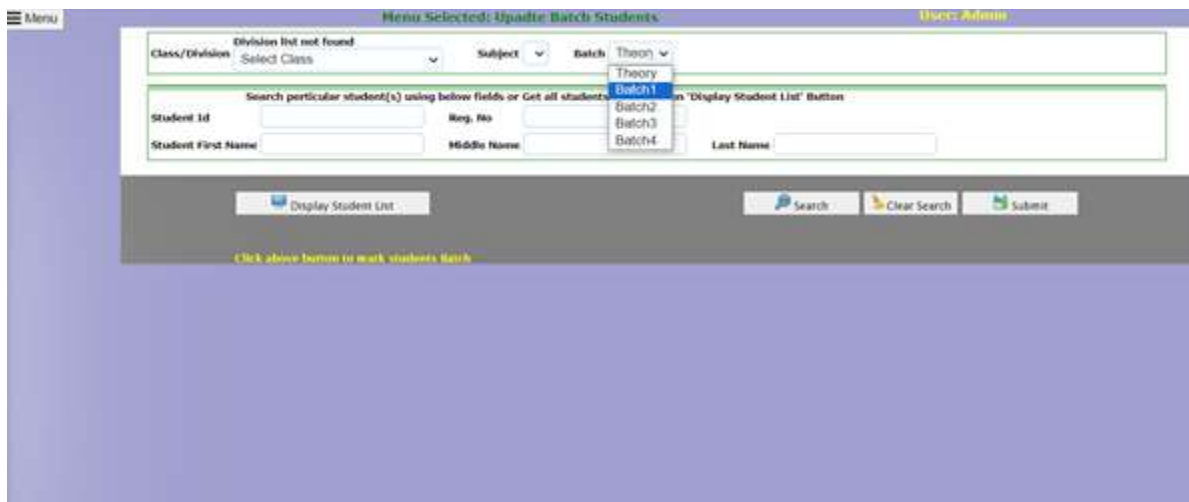
- Click on “**Teacher Menu**”.
- Select “**Add Subject to Teacher**”.
- Click on “**Add Subject**” button.



- Click On “Add Subject”
- Select “Course/Class”, Class Name, Section Name, Select Semester, Select Subject.



2. UPDATE PRACTICAL BATCH



- Select Class, Select Subject, Select Batch
- Click on Display Student List
- Select Student for Batch1,2,3
- Click on Submit

3. MARK DAILY ATTENDANCE

- Go to menu, Click on **TEACHER Menu**
- Click on **Mark Daily Attendance**
- Select **Class/Division**, Select **Subject**, Select **Period**, Select **Period Date**, Select **Batch**.
Click on **Display Student List**

Menu Selected: Mark Period Completion and Student Attendance User: 11001

Class/Division: Select Class-Division Subject: Period: Select Period NO of Hours: Select No of Hour Period Date: 29-05-2021 Batch: Select Batch

Unit No./Lesson No./Name/Remarks: Would you like to Send SMS to Parents? Yes No

Display Student List Select All UnSelect All Submit

Menu Selected: Mark Period Completion and Student Attendance User: Admin

Class/Division: B Arch / 1st Year Division Subject: 1B ARC21--Architectural Des Period: 08:00 AM NO OF Hours: 1 Period Date: 02-00-2021 Batch: Theory

Topic Covered: Topic Would you like to Send SMS to Parents? Yes No

Display Student List Select All UnSelect All Submit

<input type="checkbox"/> 1-1CF20AT001-A N PALLAVI	<input type="checkbox"/> 2-1CF20AT002-ABDUL WADOOD	<input type="checkbox"/> 3-1CF20AT003-ABHEJITH DEVKAR	<input type="checkbox"/> 4-1CF20AT004-ABHINAV P KARENNAVAR
<input checked="" type="checkbox"/> 5-1CF20AT005-ABHINAYA VENKATARAMANI	<input type="checkbox"/> 6-1CF20AT006-ADITHI BHANU PRAKASH	<input type="checkbox"/> 7-1CF20AT007-ADITI SHASTRI	<input type="checkbox"/> 8-1CF20AT008-ADITI VENKATESH
<input type="checkbox"/> 9-1CF20AT009-ANANTH PRADEEP PANDIT	<input checked="" type="checkbox"/> 10-1CF20AT010-ANEESH S N	<input type="checkbox"/> 11-1CF20AT011-ANKITHA G T	<input type="checkbox"/> 12-1CF20AT012-ANUSHA ANAND KODAGI
<input type="checkbox"/> 13-1CF20AT013-ANUSHA SAVANT	<input type="checkbox"/> 14-1CF20AT014-ARPITHA PRASAD	<input type="checkbox"/> 15-1CF20AT015-ARVIND SAHU	<input checked="" type="checkbox"/> 16-1CF20AT016-ARYAN U JAIN
<input checked="" type="checkbox"/> 17-1CF20AT017-ASHITH RAHUL RAJU	<input type="checkbox"/> 18-1CF20AT018-ASHITHA S	<input type="checkbox"/> 19-1CF20AT019-AVANEES G	<input type="checkbox"/> 20-1CF20AT020-AVANISHA SAMUDRAALA
<input checked="" type="checkbox"/> 21-1CF20AT021-AVULA LAKSHMI SAMERA	<input checked="" type="checkbox"/> 22-1CF20AT022-B A ARHAY	<input type="checkbox"/> 23-1CF20AT023-B M SUPREETH	<input type="checkbox"/> 24-1CF20AT024-BANGARUKADIYALA SAYED MUSFERA
<input type="checkbox"/> 25-1CF20AT025-BOTTLAGUNTA RAGA HARSHITHA	<input type="checkbox"/> 26-1CF20AT026-CHAITRA S	<input type="checkbox"/> 27-1CF20AT027-CHARITHA N REDDY	<input type="checkbox"/> 28-1CF20AT028-CHESHTA VASHISHTHA
<input type="checkbox"/> 29-1CF20AT029-DARSHINI P	<input type="checkbox"/> 30-1CF20AT030-DEBOSHMITA GHOSH	<input checked="" type="checkbox"/> 31-1CF20AT031-DEEKSHIETHA BALARAMA	<input type="checkbox"/> 32-1CF20AT032-DEEPAK YALIGAR
<input type="checkbox"/> 33-1CF20AT033-DEEPAN CHAURISHI	<input type="checkbox"/> 34-1CF20AT034-DESIREDDY VEDHASI	<input type="checkbox"/> 35-1CF20AT035-DHANANJAYA V	<input type="checkbox"/> 36-1CF20AT036-DISHA MUKHERJEE
<input type="checkbox"/> 37-1CF20AT037-DIYA N CHOUDRI	<input type="checkbox"/> 38-1CF20AT038-GAVVALA MANOJ KUMAR	<input type="checkbox"/> 39-1CF20AT039-HARSHINI POORNA SINDHU	<input type="checkbox"/> 40-1CF20AT040-HEMANTH BABU D

- It will show the **Student List**. Mark only **absent** students.
- Add **Topic covered** in **Remarks**.
- Click on **Submit**.
- Once Attendance is marked the **Absent message** is sent to Parent's Contact Number given for particular students.
- **NOTE: The Absentee's will be indicated in Red Colour** after submission.

4. STUDENT ATTENDANCE REPORT

The screenshot shows the 'Download Attendance Reports' section of the Eduwize-EMS system. At the top, it says 'Menu Selected: Student Attendance Report' and 'User: 11001'. Below this, there are several dropdown menus: 'Session' (set to 2020-2021), 'Class and Div' (set to Select Class-Division), 'Batch' (set to Select Batcl), and 'Subject'. There are also input fields for 'From Date' and 'To Date' (set to 29-05-2021). A 'Download Report' button is located at the bottom of the form.

- Open Menu.
- Click on Reports
- Select Student Attendance Report
- Select **Class and Division, Subject, From Date, To Date** and three tabs will be visible.

You can check.

1. Horizontal Day wise Report
2. Consolidate Report
3. Class Conducted Report

This screenshot shows the same 'Download Attendance Reports' section as the previous one, but with three tabs visible at the bottom: 'Horizontal Daywise Report', 'Consolidate Report', and 'Class Conducted Report'. The 'From Date' field is empty, and the 'To Date' field is set to 08-11-2023. The user is identified as 'Admin' with ID '1001'.

5. ENTER IA MARKS

The screenshot shows the 'Enter IA Marks' section of the Eduwize-EMS system. At the top, it says 'Menu Selected: ENTER IA MARKS' and 'User: Admin'. Below this, there are several dropdown menus: 'Academic Year' (set to 2023-2024), 'Class and Div' (set to Select Class-Division), 'Format' (set to Select Format), 'Exam' (set to Exam), 'Subject' (set to Subject), and 'Batch' (set to Select Batch). There are also input fields for 'Student Id', 'Role No', and 'Student Name'. Below these fields, there are three buttons: 'Search Students', 'Display All', and 'Save Marks'. A yellow text box at the bottom of the form contains the instruction: 'Enter as -1 for Absent Students, Enter IA Marks for 50, Assignment Marks for 10'.

- Go to **Menu**, Click on **Teacher**.
- Select **Enter IA Marks**.
- Select Class, Subjects, Format as theory, exam name.
- Click on Display All.
- Enter Marks for all students and click save marks.

(Note: For Absentees enter value as -1)

Select the followings

Academic Year: 2023-21 | Class and Div: CSE 1st Year Div | Format: Theory | Exam: 1ST IA.2 | Subject: BMATS101--Mathematics-I for C | Batch: Theory

Search using fields

Student Id: | Role No: | Student Name:

Search Students Save Marks

Enter as -1 for Absent Students, Enter IA Marks for 50, Assignment Marks for 10

1	-1001-G C LIKITH CHOWDARY	<input type="text" value="50.00"/>
2	-1002-Anusha.V	<input type="text" value="40.00"/>
3	-1003-CHIRAG T	<input type="text" value="45.00"/>
4	-1004-Gagana Poojari	<input type="text"/>
5	-1005-CHAITRA N KIRANAGI	<input type="text"/>
6	-1006-C NAGENDRA REDDY	<input type="text"/>

6. IA MARKS UPLOADED PRINT

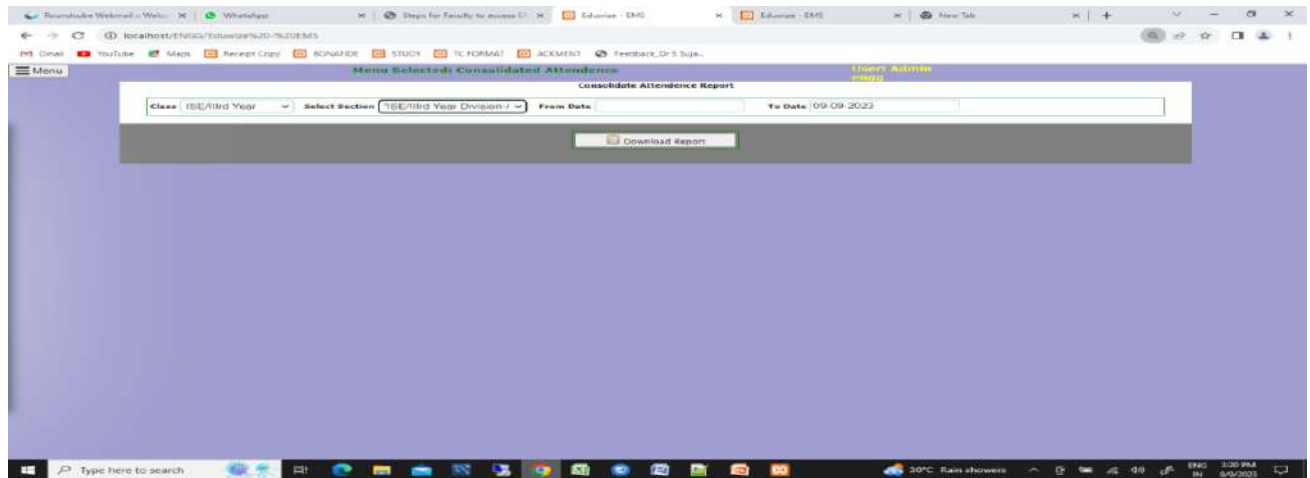
Menu Selected: IA Marks Upload Print User: 11001

Download CIE Marks Report

Session: 2020-202 | Class and Div: Select Class-Division | Format: Select Format | Subject: | Exam: |

- Open Menu.
- Click on Reports.
- Select IA Marks Uploaded Report Print.
- Select **Class and Division, Format, Subject, Exam**.
- Click on **Download Reports**.

7. CONSOLIDATE ATTENDANCE REPORT



- Open Menu.
- Click on Dean.
- Select Consolidated Attendance.
- Select **Class and Division, From date, To Date.**
- Click on **Download Reports**

8. CONSOLIDATE IA REPORT.



- Open Menu.
- Click on Academics.
- Select Consolidated IA Marks.
- Select **Report Type, select Class, Class / Div.**
- Click on **Download Reports**

9. ABSTRACT ATTENDANCE REPORT

Menu Selected: Period Conducted

User: Admin engg

Select Course ▾ Branch Name ▾ From Date To Date 09-09-2023

Generate Report Reset Criteria Un Check All

- Open Menu.
- Click on Academics.
- Select Abstract Attendance Report Date wise .
- Select **Course,Branch Name,From Date,To Date** .
Click on **Download Reports**

10.CLASSWISE SUBJECT MAPPING REPORT

Menu Selected: Faculty Subject Mapping Report

User: Admin engg

Select Criteria to View Faculty Subject Mapping Details

Session 2023-2024 ▾ Select Course (Select Course ▾) Sem Type (Select ▾) Select Branch ▾ Select Class ▾ Select Section ▾

Generate Report

- Open Menu, Click on Academics.
- Select Class Wise Faculty Subject Mapping Report.
- Select **Course, Sem Type, Branch, Class, Section** .