




**KSIT**  
K.S. INSTITUTE OF TECHNOLOGY

# K.S. INSTITUTE OF TECHNOLOGY


No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

## ACTION TAKEN REPORT MEETING 1


Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Internal Audit of various documents and schedule for all departments.	Departmental and NBA files to be audited.	IQAC coordinators, Department HOD's and NBA coordinators.
2	Departmental events to be conducted.	Minimum two workshops, six technical seminars, Project exhibition and Paper presentation.	IQAC coordinators, and Department HOD's

  
IQAC Coordinator

IQAC Coordinator  
K. S. Institute of Technology,  
BENGALURU - 560 109.

  
Principal  
PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.

Audited By:

  
CHIEF EXECUTIVE OFFICER  
Member Secretary  
Academic Advisory Board  
K.S. Group of Institutions



**KSIT**  
K.S. INSTITUTE OF TECHNOLOGY

# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

## ACTION TAKEN REPORT

### MEETING 2

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Discussion on formats of 2021 scheme for 2 <sup>nd</sup> year and 2022 scheme for 1 <sup>st</sup> year.	Formats for new schemes are discussed and finalized.	IQAC coordinators, and Department HOD's
2	Discussion on Statutory Committee.	Statutory Committee was formed.	IQAC coordinators, and Department HOD's

IQAC Coordinator  
IQAC Coordinator  
K. S. Institute of Technology  
BENGALURU - 560 109.

Principal  
PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109.

Audited By:

CHIEF EXECUTIVE OFFICER  
Member Secretary  
Academic Advisory Board  
K.S. Group of Institutions




**KSIT**  
K.S. INSTITUTE OF TECHNOLOGY

# K.S. INSTITUTE OF TECHNOLOGY

No.14, Raghuvanahalli, Kanakapura Main Road, Bangalore – 560109

## ACTION TAKEN REPORT MEETING 3

Sl.No.	Subject/Issue	Outcome of discussion	Responsibility
1	Discussion on External audit format.	Audit format was discussed and freezed.	IQAC coordinators, Department HOD's and NBA coordinators.
2	Preparation of AQAR Report.	Discussion on AQAR	IQAC coordinators, and Department HOD's
3	Preparation of college Annual report.	Discussion on Annual ,IQAC MEMBERS WILL PREPARE REPORT	

  
IQAC Coordinator

**IQAC Coordinator**  
K. S. Institute of Technology  
BENGALURU - 560 109



Principal  
PRINCIPAL  
K.S. INSTITUTE OF TECHNOLOGY  
BENGALURU - 560 109

Audited By:

  
CHIEF EXECUTIVE OFFICER  
Member Secretary  
Academic Advisory Board  
K.S. Group of Institutions